

AGENDA

Cumberland Town Council Meeting
Town Council Chambers
MONDAY, April 22, 2013
7:00 p.m. Call to Order

I. CALL TO ORDER

II. APPROVAL OF MINUTES April 8, 2013

III. MANAGER'S REPORT

IV. PUBLIC DISCUSSION

V. LEGISLATION AND POLICY

- 13 – 074** To hold a Public Hearing to consider and act on a Temporary Victualer's License application for the Cumberland/North Yarmouth Boy Scout Troop #58.
- 13 – 075** To hear a report from Director of Library Services, Thomas Bennett re: Prince Memorial Library.
- 13 – 076** To hear a report from Doug Reynolds of Gorrill Palmer Consulting Engineers re: Blanchard Road Town/MDOT joint project (neighborhood meeting scheduled for April 30th).
- 13 – 077** To hear a report from the Finance Committee Chair re: third quarter financials.
- 13 – 078** To hold a Public Hearing to consider and act on a Mass Gathering Permit for the 3rd Annual Cumberland Sho-n-Shine to be held on June 9th from 8:00 a.m. to 3:00 p.m. at the Cumberland Fairgrounds.
- 13 – 079** To hold a Public Hearing to consider and act on a Mass Gathering Permit for the Chickadee Classic Dog Show to be held June 20th – 23rd from 8:00 a.m. to 5:00 p.m., at the Cumberland Fairgrounds.
- 13 – 080** To consider and act on sending the Mass Gathering Ordinance to the Ordinance Committee to review insurance requirement and police coverage.
- 13 – 081** To consider and act on cancelling the May 27th Town Council meeting and rescheduling the June meetings from June 10th and 24th to June 3rd and 17th.

VI. NEW BUSINESS

VII. ADJOURNMENT

MOTIONS

MOTIONS

- 13 – 074** I move to **approve** the Temporary Victualer's License application for the Cumberland/North Yarmouth Boy Scout Troop #58 for May 27, 2013.
- 13 – 075** No action necessary.
- 13 – 076** No action necessary.
- 13 – 077** No action necessary.
- 13 – 078** I move to **approve** the Mass Gathering Permit for the 3rd Annual Cumberland Sho-n-Shine to be held on June 9th from 8:00 a.m. to 3:00 p.m. at the Cumberland Fairgrounds.
- 13 – 079** I move to **approve** the Mass Gathering Permit for the Chickadee Classic Dog Show to be held June 20th – 23rd from 8:00 a.m. to 5:00 p.m., at the Cumberland Fairgrounds.
- 13 – 080** I move to **forward** the Mass Gathering Ordinance to the Ordinance Committee to review insurance requirement and police coverage.
- 13 – 081** I move to **cancel** the May 27th Town Council meeting and reschedule the June Town Council meetings from June 10th and 24th to June 3rd and 17th.

MINUTES

04/08/13

MINUTES

Cumberland Town Council Meeting
Town Council Chambers
MONDAY, April 8, 2013

7:00 p.m. Call to Order

Present: Councilors Stiles, Turner, Copp, Storey-King, Gruber, and Jennings

Excused: Councilor Perfetti

I. APPROVAL OF MINUTES

Motion by Councilor Gruber, seconded by Councilor Storey-King, to approve the March 25, 2013 minutes as presented.

VOTE: 6-0

UNANIMOUS PASSAGE

Motion by Councilor Gruber, seconded by Councilor Storey-King, to approve the April 2, 2013 minutes as presented.

VOTE: 6-0

UNANIMOUS PASSAGE

II. MANAGER'S REPORT

Town Manager Shane said that he will hold off his report until new business.

III. PUBLIC DISCUSSION

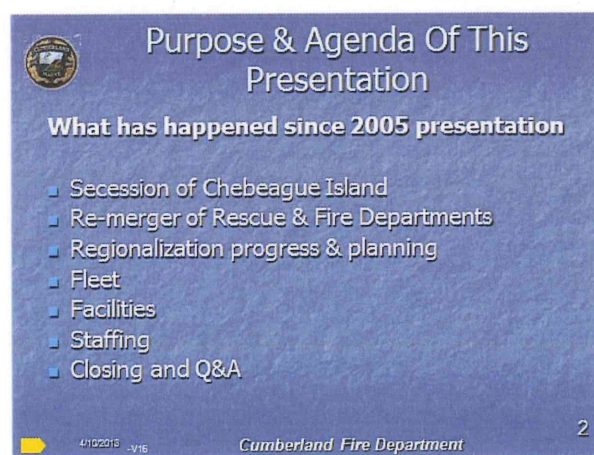
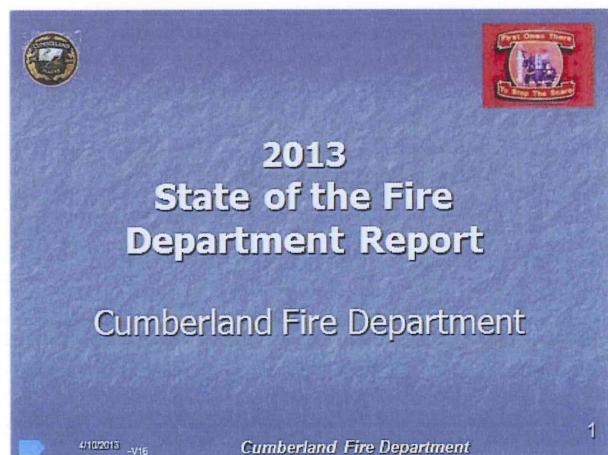
Councilor Turner read an e-mail from Councilor Perfetti (absent this evening) per his request:

I have asked George to read this on my behalf. I am sorry that I cannot make this announcement myself, but I am away this week on business. After two terms on the Town Council, I have made the decision not to run for a third consecutive term. The reasons are simple and I am sure many people will understand. My work schedule has picked up considerably and it leaves much less time to serve on the Council. I want to make this announcement well before the nomination papers are due, which is April 29th in order to encourage as many people as possible to consider taking out papers and running.

IV. LEGISLATION AND POLICY

13 – 060 To hear a state of the Fire Department report from Fire Chief Small.

Chief Small presented the following report:





Rescue & Fire Re-Merger

- Re-merger of Rescue & Fire Departments
 - Combined staffing
 - Combined training
 - Combined facilities
 - Shared equipment
 - EMS, Fire & Police
- Savings

4/10/2013 -V16

Cumberland Fire Department

3



Medical Coverage

- Emergency calls
 - Minimum staff
- Event coverage
 - Fairgrounds events
 - Twin Brooks
 - School
 - West Cumberland Field
- Non-emergency



4/10/2013 -V16

Cumberland Fire Department

4



NFPA 1720 - First Alarm Requirements For A Structure Fire

- Fire Attack and Backup hose lines
- Ventilation
- Search & Rescue
- Water supply
- RIT



4/10/2013 -V16

Cumberland Fire Department

5



NFPA 1720 - First Alarm Requirements For A Structure Fire

- First alarm for a structure fire requires: incident command, attack, backup, water supply, ventilation, search, and a rapid intervention team (RIT).
 - This translates into **19 people**.
 - 3 engines, 1 ladder, 1 heavy rescue, & a RIT company. More are needed in non-hydrant districts.

4/10/2013 -V16

Cumberland Fire Department

6



REGIONALIZATION PROGRESS

4/10/2013 -V16

Cumberland Fire Department

7



REGIONALIZATION PROGRESS Today

- Automatic mutual aid agreements with North Yarmouth, Yarmouth, Freeport, Falmouth, Gray, Long Island, Chebeague, Windham and Portland.
- Common training facilities and joint training.
- Automatic mutual aid has grown dramatically in the last several years.
- EMS Coverage
 - Internal to department, police department & mutual aid
- County Dispatch

4/10/2013 -V16

Cumberland Fire Department

8



REGIONALIZATION PROGRESS

Vehicles

- With the specialty vehicles, engines, and tankers, we have tried to not all purchase the identical trucks so that our collective needs are evenly distributed throughout the region.



Yarmouth 100' platform



Cumberland 75' straight tip



Falmouth 100' platform

4/10/2013 -V16

Cumberland Fire Department

9



FLEET CHANGES

VEHICLE CHANGES

Engine 1---Replaced 1984
Engine 3---Removed from service
Engine 2---Combined Engine and Tank Truck
2010 Ambulance---Replaced 2006 (1999 still in service)
Forestry Truck---Removed from service
Ambulance---Expected delivery in July 2013

4/10/2013 -V16

Cumberland Fire Department

10



FACILITY IMPROVEMENTS

4/10/2013 -V16

Cumberland Fire Department

11



PROPERTY IMPROVEMENTS

Central Station

- Central Station is the right location.
- Antiquated (built in 1968)
 - 3 offices (fire, police & dispatch)
 - Utilities
- Recommend a second story
 - Office
 - Training/Operations rooms
 - Overnight use
 - Public use



4/10/2013 -V16

Cumberland Fire Department

12



PROPERTY IMPROVEMENTS

Central Station

- Currently own adjacent property east bound side of Central Station.
- Recommend expanding upward and to the east.
 - Parking area needed



4/10/2013 -V16

Cumberland Fire Department

13



FACILITY IMPROVEMENTS

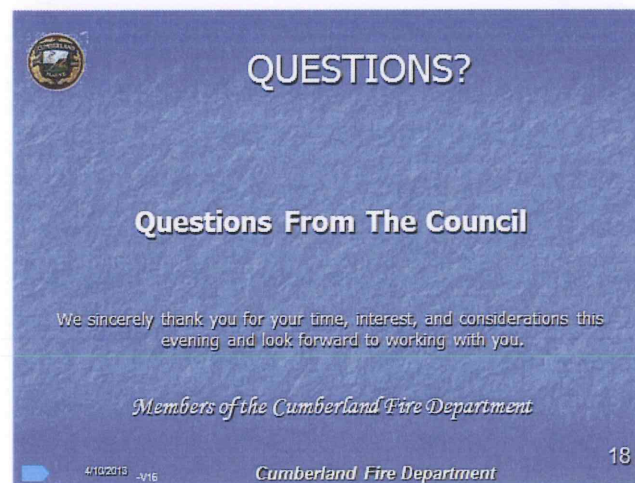
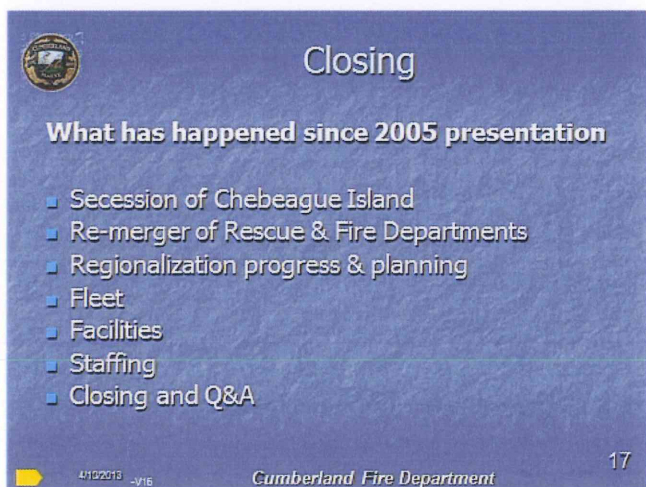
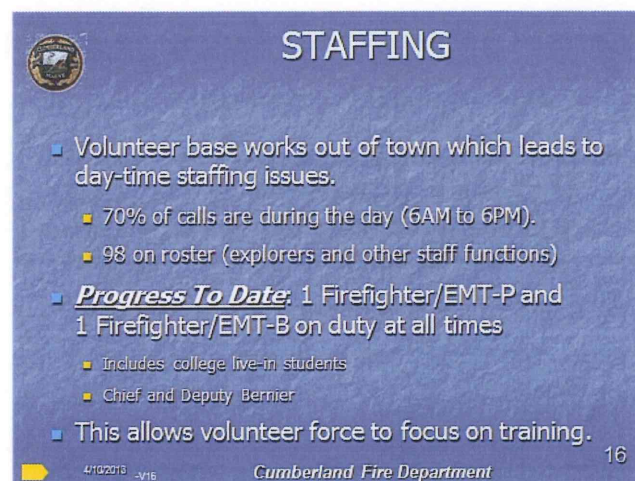
West Station

- West Station also requires some upgrades
 - Driveway
 - Side accessibility
 - Lighting
 - Heating

4/10/2013 -V16

Cumberland Fire Department

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Chairman Stiles thanked Chief Small for his update on the Fire Department.

13 – 061 To hold a Public Hearing to consider and act on the award of a 3-year solid waste and recycling pick-up contract.

Town Manager Shane said that it is his pleasure to announce that the Town has saved over \$40,000 in what was anticipated in the current year budget, and our solid waste contract over the next three years is just under \$980,000, which represents a little over \$117,000 less than the next lowest bidder (Pine Tree Waste). This will be a large change in our community. Pine Tree Waste has serviced our community for decades. Waste Management is a very reputable company and staff is recommending that we accept the three year proposal from Waste Management for \$979,788.00.

The Manager and Public Services Director met with Waste Management to discuss concerns and are comfortable that the transition on July 1st will be an easy one. The current pick up schedule will remain the same as well as the recycling program.

Chairman Stiles opened the Public Hearing.

Public comment: None

Chairman Stiles closed the Public Hearing.

Motion by Councilor Gruber, seconded by Councilor Copp, to award a 3-year solid waste and recycling pick-up contract to Waste Management of Maine, Inc. in the amount of \$979,788.00.

VOTE: 6-0 UNANIMOUS PASSAGE

13 – 062 To hold a Public Hearing to consider and act on a Mass Gathering Permit for Binnie Media for Maine’s Ultimate Yard Sale to be held on June 8, 2013 from 9:00 a.m. to 2:00 p.m. at the Cumberland Fairgrounds.

Town Manager Shane said that staff is recommending approval and Mike Timmons of the Cumberland Farmers Club is present this evening to answer any questions.

Chairman Stiles opened the Public Hearing.

Councilor Copp asked if the fairgrounds are a non-smoking facility.

Mr. Timmons said that there are areas that are marked non-smoking. It would be impossible to enforce no smoking on the entire fairground property.

Chairman Stiles asked Mr. Timmons if dogs are allowed.

Mr. Timmons responded that only service dogs are allowed on the fairgrounds.

Chairman Stiles closed the Public Hearing.

Motion by Councilor Copp, seconded by Councilor Jennings, to approve the Mass Gathering Permit for Binnie Media for Maine’s Ultimate Yard Sale to be held on June 8, 2013 from 9:00 a.m. to 2:00 p.m. at the Cumberland Fairgrounds.

VOTE: 6-0 UNANIMOUS PASSAGE

13 – 063 To consider and act on amendments to the ICMA plan loan provisions.

Town Manager Shane explained that Town employees are allowed to take loans from their retirement accounts. Currently, the repayment of loans is processed via a payroll deduction plan. There is no reason for the Town to be involved in repayment of these loans and the Town feels that it is not their business to be involved at all. Going forward the employees will work directly with ICMA to obtain and repay loans.

Motion by Councilor Turner, seconded by Councilor Jennings, to authorize Town Manager to enter into an agreement with ICMA to amend the retirement plan loan provisions to allow employees to work directly with ICMA to make arrangements for loans and loan repayments.

VOTE: 6-0 UNANIMOUS PASSAGE

13 – 064 To appoint a member to the Planning Board.

Councilor Copp said that the Town Council Nominating Committee interviewed Mr. Saunders two weeks ago and would like to nominate him to the Planning Board this evening.

Motion by Councilor Copp, seconded by Councilor Turner, to appoint Joshua Saunders to the Planning Board.

VOTE: 6-0 UNANIMOUS PASSAGE

13 – 065 To establish a charge and appoint members to the Comprehensive Plan Committee.

Town Manager Shane explained that the charge of this committee will be to review and update the 2009 Comprehensive Plan as needed.

Motion by Councilor Storey-King, seconded by Councilor Turner, to charge the Cumberland Comprehensive Plan Update Committee to review and provide recommendations to the Town Council for revisions and/ or updates to key elements of the 2009 Comprehensive Plan. The Town Council would like the Committee to focus their review on:

- Updating chapters relating to demographics from the 2010 census
- Current Land use Housing Trends
- Public facilities and Infrastructure

The Committee is requested to present their recommendations to the Town Council no later than November 26, 2013.

FURTHER, I move to appoint the following committee members:

Shirley Storey King (Town Council)

George Turner (Town Council)

Peter Bingham (Planning Board)

Peter Sherr (Planning Board) *to be confirmed

April Caron

Jim Guidi

Terry Maloney-Kelly

VOTE: 6-0

UNANIMOUS PASSAGE

13 – 066 To consider and act on authorizing the Town Manager to sign a 5-year Municipal Lease Purchase Agreement with Gorham Savings Leasing Group, LLC, for a photocopier at Town Hall.

Town Manager Shane explained that this was part of the budget approval process that took place a couple of weeks ago. Photocopiers are typically leased for a 5-year period and then need to be replaced.

Councilor Storey-King asked if maintenance and toner is included in the contract.

Town Manager Shane said that Portland Computer Copier, Inc. maintains all the copiers, but toner is separate and not included.

Motion by Councilor Jennings, seconded by Councilor Storey-King, to authorize the Town Manager to sign a 5-year Municipal Lease Purchase Agreement with Gorham Savings Leasing Group, LLC, for a photocopier at Town Hall.

VOTE: 6-0

UNANIMOUS PASSAGE

13 – 067 To appoint Alyssa Tibbetts as Assistant Town Manager.

Town Manager Shane said that Ms. Tibbetts is currently our Economic Development and Human Resources Director, and works very closely with him on a number of different projects. In an effort to bring clarity to her role and her importance to our organization, he is asking the Council their approval in making her position the Assistant Town Manager. Per the Town Charter, the Council has to approve initial appointments.

Motion by Councilor Copp, seconded by Councilor Jennings, to appoint Alyssa Tibbetts as Assistant Town Manager.

VOTE: 6-0

UNANIMOUS PASSAGE

13 – 068 To sign a cover letter for the Memorandum of Understanding to Summit Natural Gas of Maine in support of local area contractors.

Chairman Stiles explained that the Council discussed this at a previous meeting and felt strongly that they did not agree with Summit's project agreement to give all or part of the work to only union contractors. The cover letter from the Council strongly urges Summit to make a fair effort to offer some of the work to our local contractors.

Councilor Gruber read the last paragraph of the letter in order to summarize for the public:

The Cumberland Town Council has pledged to its constituents that this project will benefit not just the personal heating bills of many homeowners, but the livelihood of many local business owners. The Council, its staff, residents and business owners look forward to the opportunities that this project brings to our community and hope that the endeavors of Summit Natural Gas of Maine in executing this project align with the expectations of the Council and its constituents.

Motion by Councilor Gruber, seconded by Councilor Storey-King, to endorse a cover letter for the Memorandum of Understanding to Summit Natural Gas of Maine in support of local area contractors.

VOTE: 6-0 UNANIMOUS PASSAGE

13 – 069 To consider and act on forwarding to the Planning Board for a Public Hearing and recommendation, amendments to the Official Cumberland Zoning Map.

Town Manager Shane explained that there is a section on the Town Zoning Map that is a shoreland zone overlay. Staff is recommending that the entire shoreland zone be removed so that the limited residential designation can be removed. This zone does not meet the State designation as shoreland and the Town's current designation is therefore more restrictive. There are approximately 20 property owners off Range Road that are impacted by this one of them requested that the Town look at amending the zoning map to be in conformance with the State zoning map. This is simply amending a mapping issue that was done many years ago, and staff is recommending forwarding it to the Planning Board for a Public Hearing and a recommendation.

Motion by Councilor Storey-King, seconded by Councilor Turner, to forward to the Planning Board for a Public Hearing and recommendation, amendments to the Official Cumberland Zoning Map.

VOTE: 6-0 UNANIMOUS PASSAGE

13 – 070 To consider and act on forwarding to the Planning Board for a Public Hearing and recommendation, amendments to Chapter 315 (Zoning), Section 48 (Erosion and sedimentation control) of the Cumberland Code.

Town Manager Shane explained that this item creates a mechanism for the Code Enforcement Officer to work directly with homeowners and develop a plan that will allow for property owners to fill their land in such a way that it will not cause sediment and erosion, causing drainage problems for their neighbors.

Motion by Councilor Storey-King, seconded by Councilor Copp, to forward to the Planning Board for a Public Hearing and recommendation, amendments to Chapter 315 (Zoning), Section 48 (Erosion and sedimentation control) of the Cumberland Code.

VOTE: 6-0 UNANIMOUS PASSAGE

13 – 071 To consider and act on forwarding to the Planning Board for a Public Hearing and recommendation, amendments to Chapter 229 (Site Plan Review), Section 11 (Expiration of approval) of the Cumberland Code.

Town Manager Shane explained that this item clarifies some of the expiration of approval language that is presently in the Code. This will be helpful for the Planning Board and be helpful for staff.

Motion by Councilor Turner, seconded by Councilor Gruber, to forward to the Planning Board for a Public Hearing and recommendation, amendments to Chapter 229 (Site Plan Review), Section 11 (Expiration of approval) of the Cumberland Code.

VOTE: 6-0 UNANIMOUS PASSAGE

13 – 072 To set a Public Hearing date (April 22nd) to consider and act on a Mass Gathering Permit for the 3rd Annual Cumberland Sho-n-Shine to be held on June 9th from 8:00 a.m. to 3:00 p.m. at the Cumberland Fairgrounds.

Motion by Councilor Copp, seconded by Councilor Storey-King, to set a Public Hearing date of April 22nd to consider and act on a Mass Gathering Permit for the 3rd Annual Cumberland Sho-n-Shine to be held on June 9th from 8:00 a.m. to 3:00 p.m. at the Cumberland Fairgrounds.

VOTE: 6-0 UNANIMOUS PASSAGE

13 – 073 To set a Public Hearing date (April 22nd) to consider and act on a Mass Gathering Permit for the Chickadee Classic Dog Show to be held June 20th – 23rd from 8:00 a.m. to 5:00 p.m., at the Cumberland Fairgrounds.

Motion by Councilor Jennings, seconded by Councilor Storey-King, to set a Public Hearing date of April 22nd to consider and act on a Mass Gathering Permit for the Chickadee Classic Dog Show to be held June 20th – 23rd from 8:00 a.m. to 5:00 p.m., at the Cumberland Fairgrounds.

VOTE: 6-0 UNANIMOUS PASSAGE

V. NEW BUSINESS

Councilor Turner – In regard to item # 13-069 where the Town statute is stricter than the State requirement, it makes sense to change the shoreland zoning in that instance. But, in some instances it may make sense for the Town to be stricter than the State and we have that right, if need be. He wanted to clarify that the Town does not have to be less strict than the State.

Councilor Copp – When will the road posting be lifted?

Town Manager Shane said the heavy load limit posting will be removed by Friday of this week.

Councilor Storey-King – The school budget hearing is this Thursday. Residents will be given the opportunity to voice their opinion MSAD 51 budget.

If anyone forgot to register their dog they should do so. The late fee will be less than a allowing a dog to run at large fine.

Councilor Gruber – The food pantry continues to do well. Thank you to all the volunteers and those who make donations.

He attended a meeting at Wayside Rescue this afternoon and learned of a USDA grant program that provides education pertaining to cooking.

He received a couple of calls from residents regarding the use of fire trucks in welcoming championship teams back into Town. One call was a budget concern and the other was a noise concern.

Chairman Stiles responded that these types of complaints come up periodically and the Council is in full support of the tradition.

Chairman Stiles – There continues to be water flow valve issue on Range Road that Portland Water District will be taking care of. The Town Manager will be meeting with PWD tomorrow to work out the details.

He continues to work with the Town Manager to solicit cash donations to the Food Pantry for the 4-H purchase program to buy meat for the Pantry.

Cumberland Cemetery Association is looking for someone interested in becoming a trustee of the association and someone willing to be the association investment advisor.

Councilor Jennings – He attended a hearing in Augusta today regarding LD563 (an act to clarify Tax Increment Financing – TIF). TIF's are one of the very few municipally based economic development tools that are flexible and permits municipalities participate in local project financing using property taxes generated from capital investments within a TIF district. Some of the anticipated amendments in LD563 would allow a much broader discretion over training and using TIF funds. There are a lot of good things proposed in this bill.

Town Manager Shane – There will be 54 names to be added to the Veterans Monument in time for a Memorial Day dedication after the annual parade.

Nomination papers are due by April 29th. There are three School Board seats and two Town Council seats open.

An "April Stools Day" event took place at Twin Brook this past weekend. Volunteers helped clean up dog waste in the park. It was a successful event and the Town is very appreciative that the group took the initiative to clean up the park for all to enjoy.

VI. ADJOURNMENT

Motion by Councilor Copp, seconded by Councilor Turner, to adjourn.

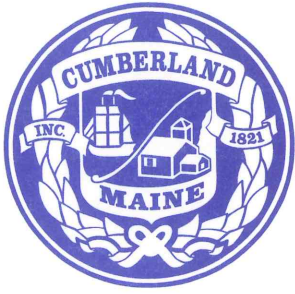
VOTE: 6-0 UNANIMOUS PASSAGE

TIME: 8:49 p.m.

Respectfully submitted by,

Brenda L. Moore
Council Secretary

MANAGER'S REPORT



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

TO: William Shane, Town Manager

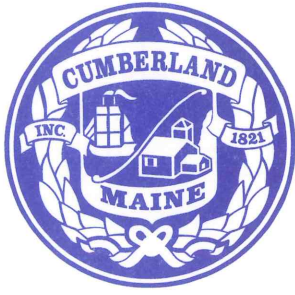
FROM: Tammy O'Donnell, Town Clerk/Deputy Tax Collector

DATE: April 10, 2013

SUBJECT: Tax Foreclosure Auction for Map U20/08

I am pleased to notify you that we have a winning bid of \$52,000.00 for Map U20/08, 8 Highland Avenue, for the Tax Foreclosure Auction held April 10, 2013. The bid has been submitted by Mr. Robert Pitre of Falmouth.

Consistent with our written agreement with Ms. Jennifer Green, \$18,236.05 of this bid would go to pay off all of the back taxes due for property located at U20/08, 8 Highland Avenue. We would also pay off all back taxes in the amount of \$19,144.85, for Map U07/09, 98 Longwoods Road. Also included in the amount due will be legal fees in the amount of \$2,000.00, for a total due to the Town of Cumberland in the amount of \$39,380.90. The remaining balance of \$12,619.10 will go to Ms. Green.



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

April 10, 2013

Mr. Robert Pitre
77 Falmouth Road
Falmouth, Maine 04105

Dear Mr. Pitre,

This letter is to notify you that you had the winning bid on the property being auctioned by the Town of Cumberland, located at 8 Highland Avenue. Your bid of \$52,000.00 was the highest received.

I will have the deed and tax form prepared once I receive the remaining balance due. Congratulations on your new property!

Best Regards,

Tammy O'Donnell
Deputy Tax Collector
Town of Cumberland
829-5559

\$10,000 - cash

Jennifer - 838-8051 -

B & P, the

77 Fairmount Road
Fabr. Maine

Bid. \$50,100.00

52,000.00

207 329-7057

BPITRE 33@GMAIL.COM

I would start renovation the
day after closing. I would even
ask to do start before.

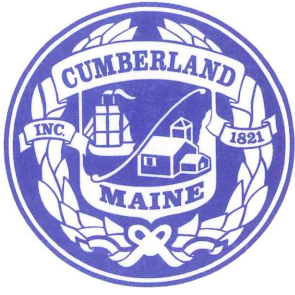
I would put a new furnace and
gut interior..

I'm good friends with Steve Andrew
who runs next door

ITEM

13-074

To hold a Public Hearing to consider and act on a Temporary
Victualer's License application for the Cumberland/North
Yarmouth Boy Scout Troop #58



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

TO: William Shane, Town Manager

FROM: Tammy O'Donnell, Town Clerk

DATE: April 17, 2013

SUBJECT: Temporary Victular's License for Boy Scout Troop 58

Scoutmaster Mr. Darrin Lary, has requested a Temporary Victular's License for Cumberland Troop 58 for Memorial Day, May 27, 2013. The troop plans to set up a food stand in the parking lot of Atlantic Regional Credit Union. They will be selling hamburgers and hot dogs.

TOWN OF CUMBERLAND, MAINE
APPLICATION FOR VICTUALER'S (Food Service Establishment) LICENSE (Temporary)

Business or Trade Name: Cumberland/N. Yarmouth Troop 58 Boy Scouts

Business Address: 227 W. Pownal Rd, N. Yarmouth ME 04097

Name of Manager: ~~Josef Kurtenki~~ - Scoutmaster Bus. Phone: 207-751-8257

Date of Event or New License: Darrin Lary - Memorial Day 5/27/2013

Signature of Authorized Person: Dan D. S. Date: 4/17/2013

+++++
CHECK THE PROPERTY CATEGORY OF REQUESTED LICENSE:

- (a) Restaurant or Victualer not serving malt beverages on the premises \$50.00 _____
- (b) Restaurant or Victualer serving malt beverages on the premises \$50.00 _____
- (c) Class A Restaurant, as defined by the Revised Statutes of Maine, serving both malt liquor and spirituous and vinous liquor \$50.00 _____
- (d) A business establishment such as, but not limited to, retail grocery stores, food storage warehouses, bakeries, delicatessen stores, and dairy product stores, where food is stored or is kept for sale and where the total area of the establishment is less than 10,000 square feet \$25.00 _____
- (e) Same as (d) but total area of the establishment is more than 10,000 square feet \$25.00 _____
- (f) Eating and Lodging places. Any place where eating and sleeping accommodations are furnished to the public such as hotels, motels and bed and breakfasts \$100.00 _____
- (g) Establishment operated by Non-Profit organization NO FEE ✓
- (h) Vending Machine \$10.00 _____
- (i) Temporary Vending Unit operating at a fair. Per Unit: \$10.00 _____
Name & type of vending unit(s): _____
- (j) Mobile Vending Unit \$10.00 _____

Enclose CHECK payable to: Town of Cumberland
SEND TO: TOWN CLERK, 290 Tuttle Road, Cumberland ME 04021

Application Rec'd: _____ Date of Issuance _____ Cert No. _____

ITEM

13-075

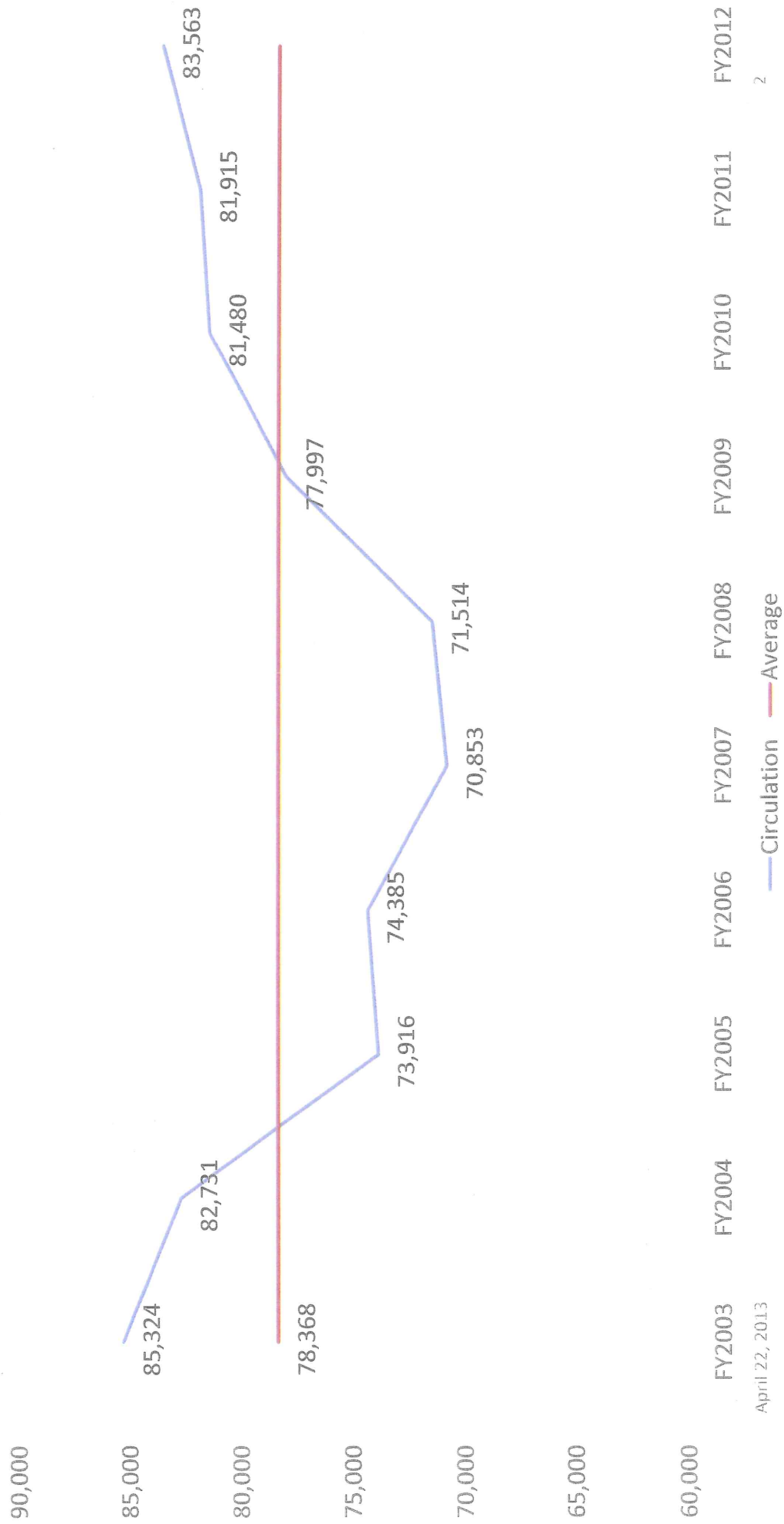
To hear a report from Director of Library Services, Thomas Bennett
re: Prince Memorial Library

Prince Memorial Library Presentation to the Cumberland Town Council

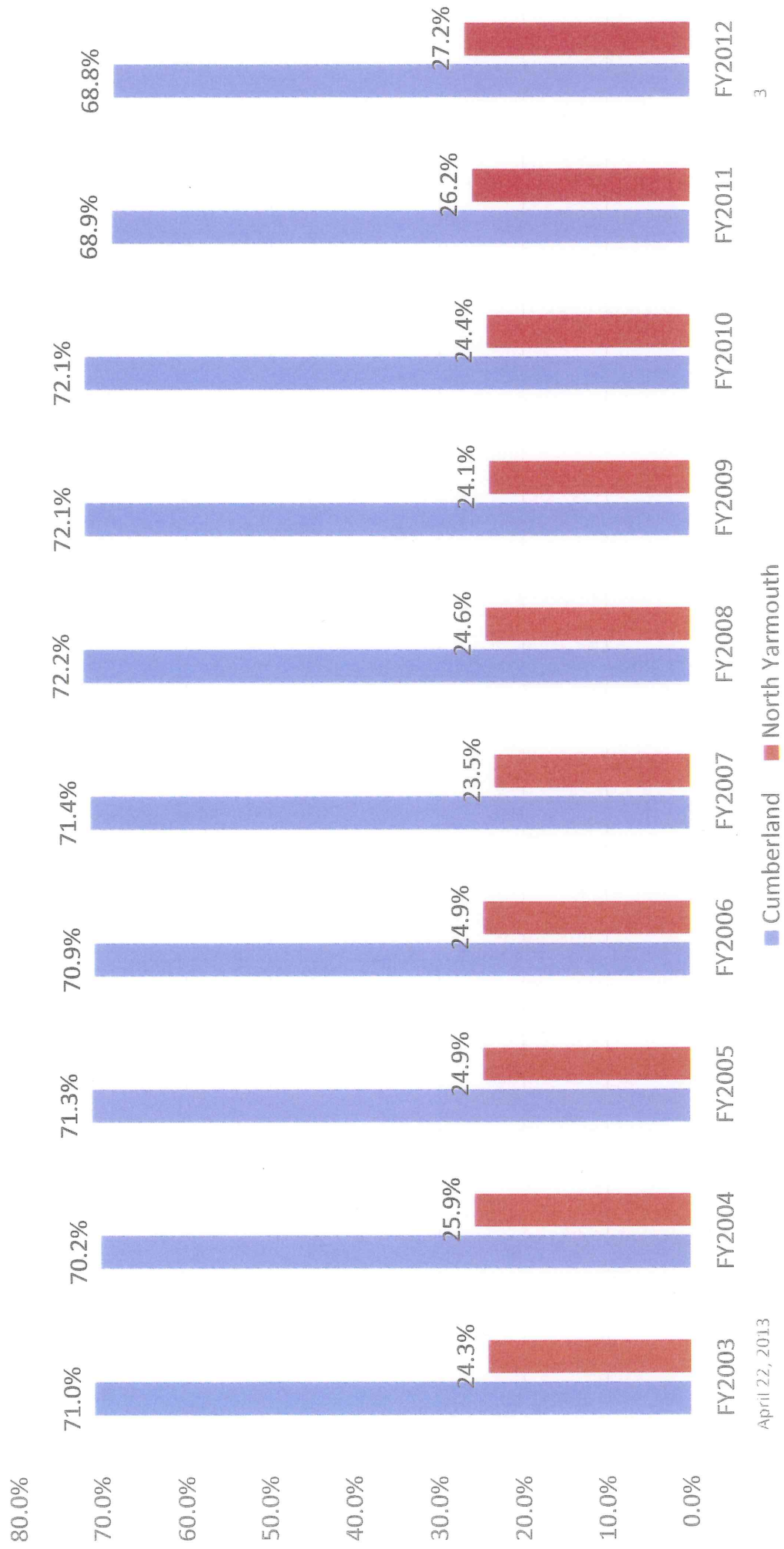
April 22, 2013



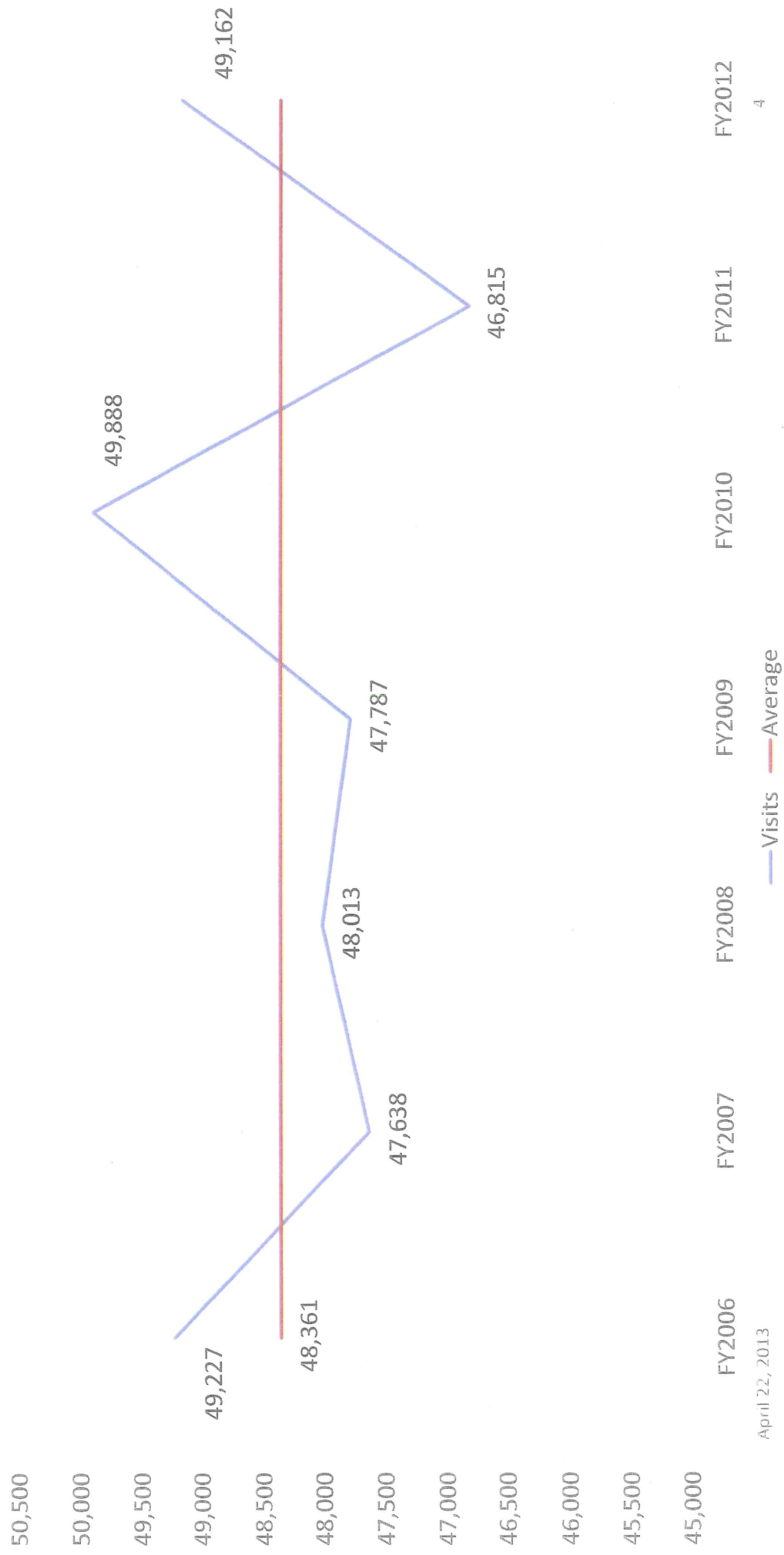
Annual Circulation



Circulation by Town

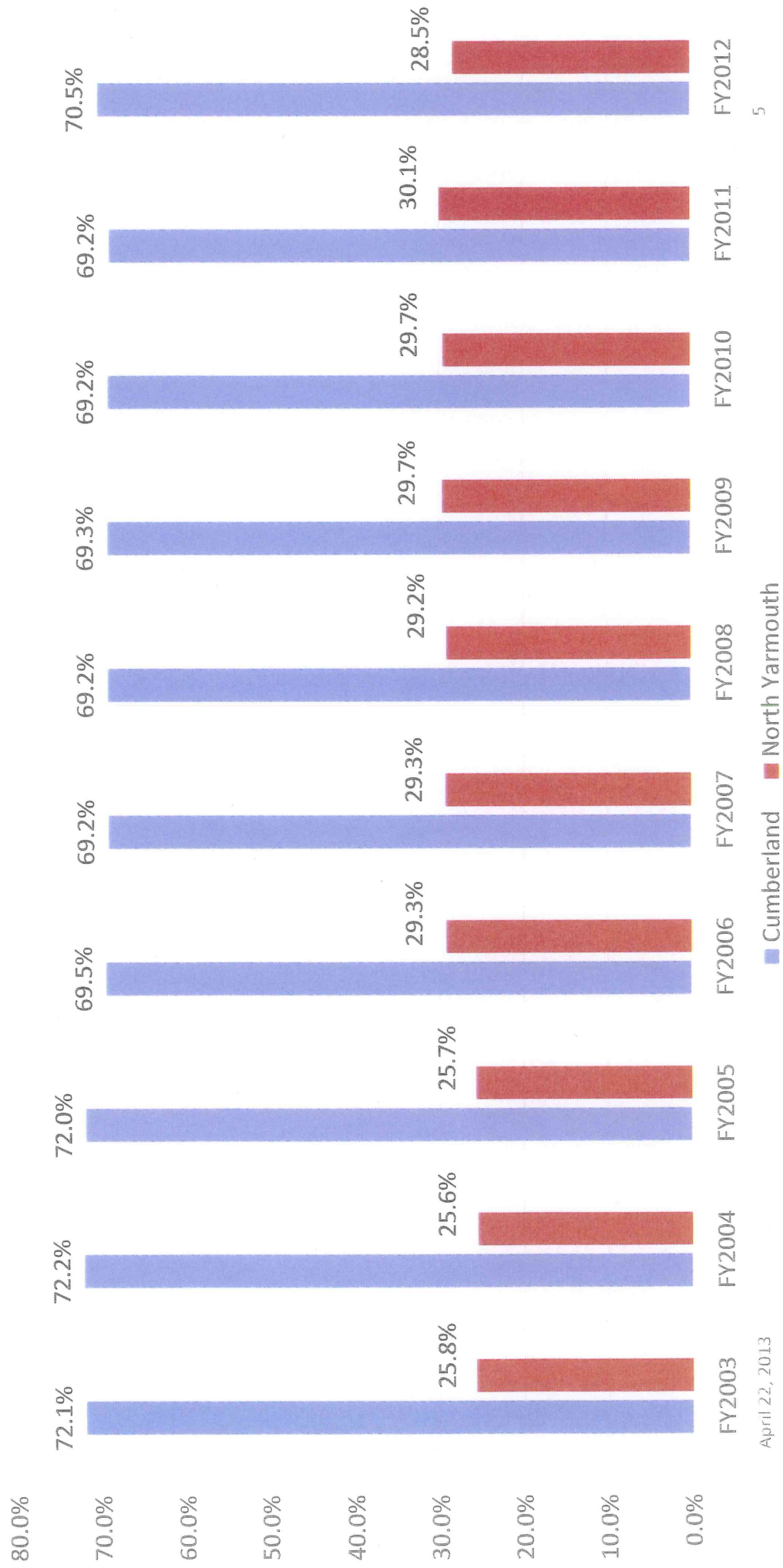


Annual Library Visits

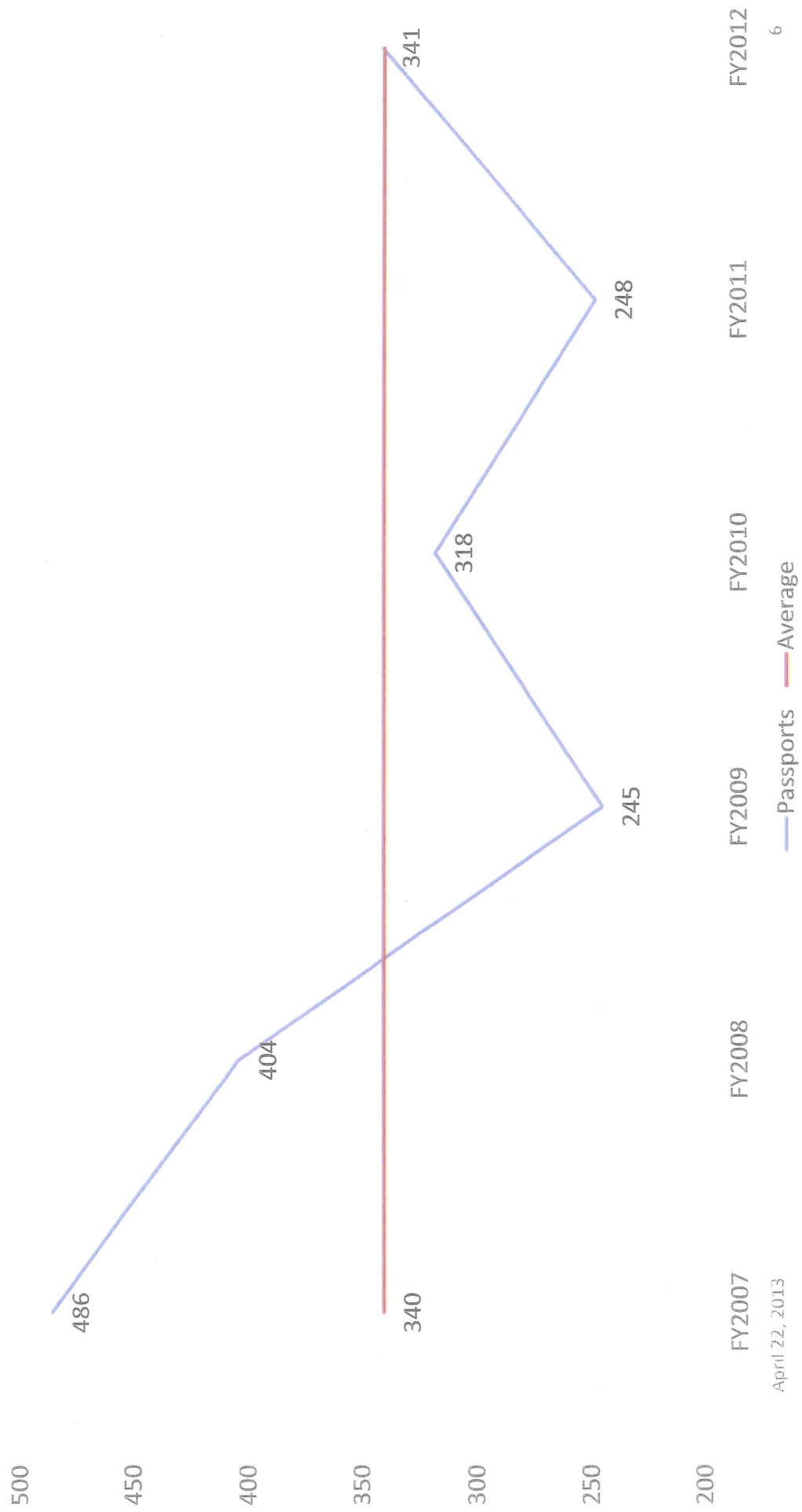


April 22, 2013

Patron Composition



Passport Applications Processed



Grants and Historical Projects

- Maine Community Heritage Project, 2009-2010
- Cumberland Overseers of the Poor Archives Project: Davis Family Foundation grant, 2009-10; Maine Historical Records Advisory Board grant, 2013
- Grace E. Hutchinson Negative Collection: Davis Family Foundation grant, 2013

Pew Internet and American Life Project

- Report: Library Services in the Digital Age
- 80% say borrowing books is a very important service
- 80% say reference librarians are a very important service
- 77% say free access to computers and the Internet is a very important service
- 59% have visited a library, bookmobile, or library website within the past year
- 52% say their library usage has stayed the same over the past five years, while 26% say it has increased and 22% say it has decreased

Library Use

- 73% visit to browse the shelves and borrow materials
- 54% visit to research topics of interest
- 50% visit to get help from a librarian
- 49% visit to sit, read and study
- 46% visit to use a research database
- 41% visit to attend or bring a young person to a class, program or event
- 23% visit to attend a meeting
- 21% visit to attend a class, program or lecture
- 17% visit to borrow or download an audiobook



January 12
The Bloomers



February 16
Carolyn Currie



March 9
Tom Douglas

Music & Muffins

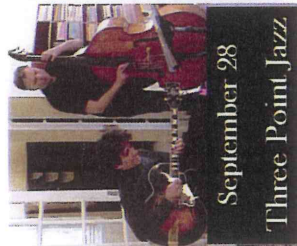


April 6
Sweet Wednesday

Saturdays 10:30am
Concert series,
free family fun!
Prince Room,
Prince Memorial Library
266 Main Street,
Cumberland
FMI 829-2215



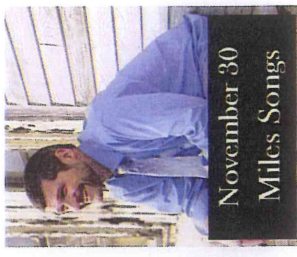
May 11
Home By Eight



September 28
Three Point Jazz



October 26
Spruce Rooster



November 30
Miles Songs

Letters From Moscow to Maine
Russian Revolution 1915-1918

Presented by

Dr. John Woolverton

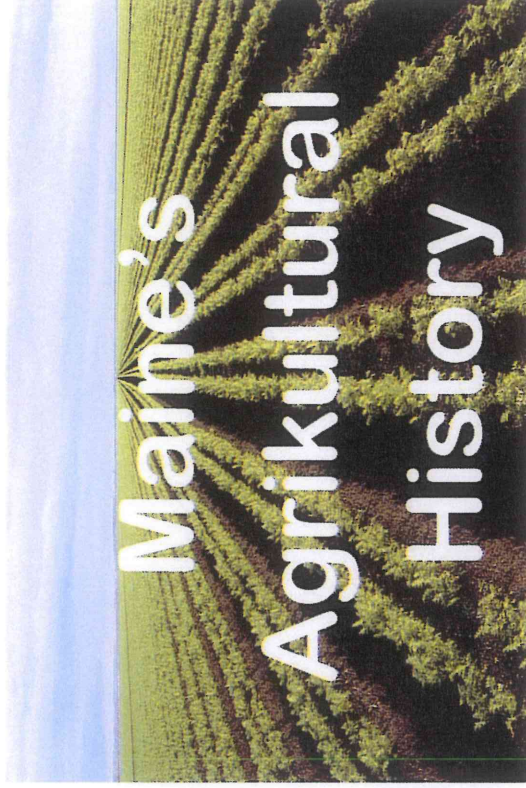


Tuesday, November 27 2:00 p.m. Prince Room

Arthur Berry Richardson of Rockland was the agent for the Chesebrough Manufacturing Company, makers of Vaseline, in Moscow. Arthur and his wife Annah Butler Richardson moved to Moscow in 1916, after the previous Chesebrough agent, a German, was interned by the Tsarist government at the outbreak of World War I. When the Russian Revolution broke out in October 1917, the Richardsons were forced to escape to the east on the Trans-Siberian Railroad disguised as peasants. From Russia they traveled to China and Japan, and returned to the U. S. in late 1918. Richardson worked for Chesebrough from 1920 until 1936 in England, where the couple's four children were educated. Join us to discover the rest of their story.

April 22, 2013

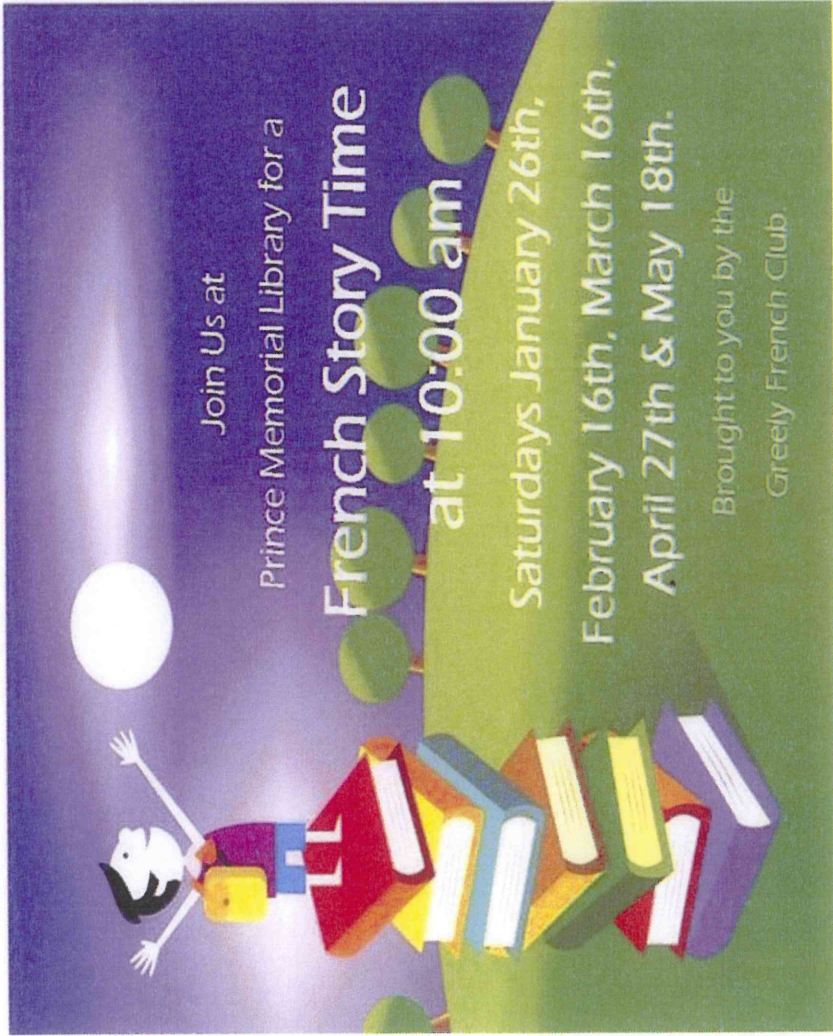
MEET THE AUTHOR:
MARK LAPPING



Thursday April 4th 2:00pm

Local author Mark Lapping will be here to discuss
**Maine's Agrikultural History. Don't miss out on
the first of our Meet the Author opportunities!**

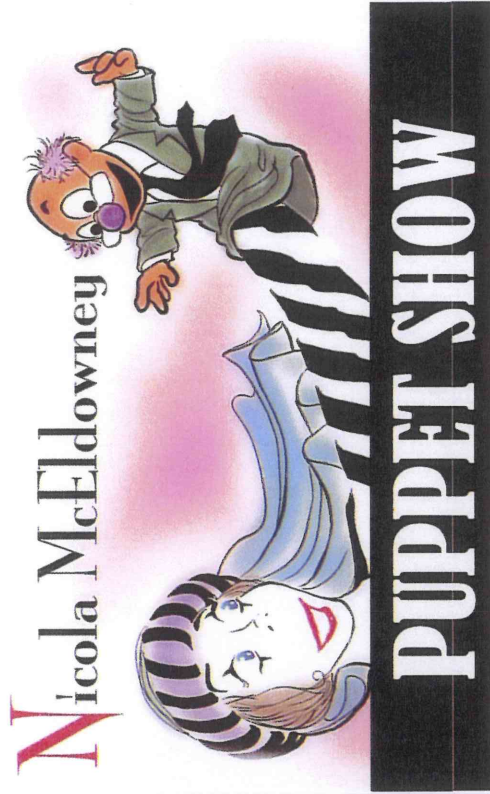
Prince Memorial Library
FMI 829-2215



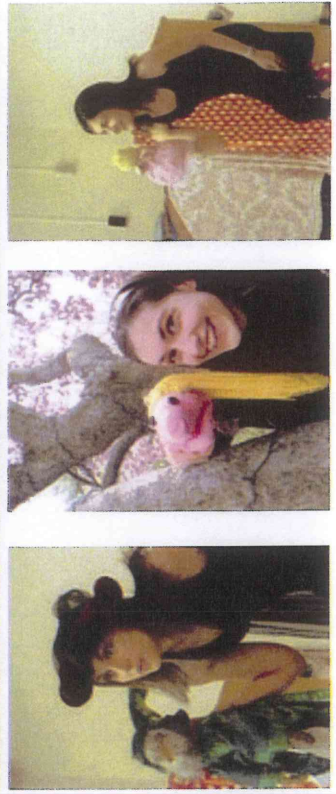
Join Us at
 Prince Memorial Library for a
French Story Time
 at 10:00 am
 Saturdays January 26th,
 February 16th, March 16th,
 April 27th & May 18th.
 Brought to you by the
 Greely French Club.

April 22, 2013

Nicola McEldowney



PUPPET SHOW



Wednesday April 3rd 1:30
 Westustogo Hall, North Yarmouth
 Brought to you by Prince Memorial Library
FMI 829-2215



Developed by the Museum of Science, Boston

PRINCE MEMORIAL LIBRARY

Is excited to announce a **FREE PROGRAM**
For Grades 6-8.

Engineering is Everywhere will be offered

Tuesdays April 2-30 (No Program on 4/16) 2:30-3:30pm

Space is Limited and you must Pre-register for this program.

If you would like to sign up please email

Jennifer Gifford at jgifford@cumberlandmaine.com or call 829-2215.

The program will take place in the Prince Room at Prince Memorial Library, the Library is a pilot program location for the Boston Museum of Science. Don't miss out on this exciting opportunity! Problem Solving, Inquiry and Innovation! Engineering is Elementary fosters engineering and technological literacy among children EIE has created a research-based, standards-driven, and classroom-tested curriculum that integrates engineering and technology concept skills with science topics. EIE lessons not only promote Science, Technology, Engineering and Mathematics, but also connect with Literacy and Social Studies.

April 22, 2013

WRITING WORKSHOP

Brought to you by
Prince Memorial Library and



Wednesday April 10th

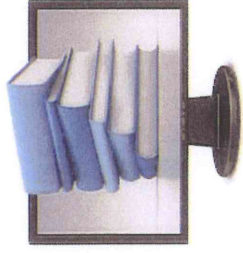
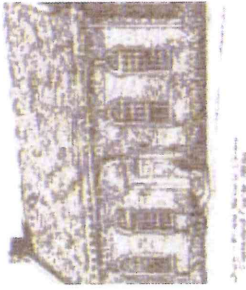
2:30-4:00pm

For Grades 6-8

The Prince Room, Prince Memorial Library

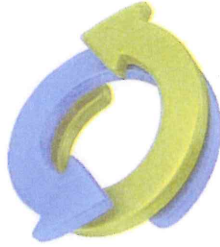
This program is free and pre-registration is required. Please email
Jennifer Gifford at jgifford@cumberlandmaine.com or call 829-2215.

The Telling Room is a non-profit writing center in Portland Maine dedicated to the idea that children and young adults are natural storytellers. Focused on Young Writers, we seek to build confidence, strengthen literacy skills, and provide real audiences for our students. We believe that the power of creative expression can change our communities and prepare our youth for future success.



Prince Memorial Library

Online Resources



Tools

- Site Information
- Reset Search
- Reload Window
- Settings
- Links
- Bulletin Boards
- Help

Lists

Temp Basket	0
Past Searches	0
Past Items	0

Search Simple ▾

 Author

 Title

 Series

 Subject

Filter ▾

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Maine's Virtual Library

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INFORMATION

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OF
PML

 Maine Public Library
Information Connection

www.princememorial.lib.me.us

Log in from home, work, anywhere,
anytime...

Prince Memorial Book Group

Library Card Expires on: Feb 28, 2014

Grade:

English | **Change Password**

Fine Balance: \$0.70
Fine Payments: \$0.00
Last Activity: Mar 21, 2013
Lexile: 0

Address: _____
City: Cumberland **State:** ME
Postal Code: 04021 **Country:** _____
Phone Number: _____
Email: _____
User ID: 1567

Save

Call Numbers	Barcodes	Titles	Due Date
<input type="checkbox"/> B STRAYED CHE ...	77663	Wild	04/04/2013
<input type="checkbox"/> MORGENSTERN, ...	75963	The night circus	04/04/2013

Renew Selected

- Tools
- Site Information
 - Reset Search
 - Reload Window
 - Settings
 - Links
 - Bulletin Boards
 - Help

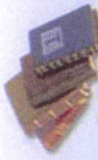
- Lists
- Temp Basket 0
 - Past Searches 0
 - Past Items 0

Simple

Search



Subject



Series



Title



Author

Filter

Explore



Explore



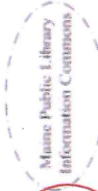
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What's New



PML eBooks



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PML ebooks: Ebrary

ebrary: Library Info - Mozilla Firefox
File Edit View History Bookmarks Tools Help

Value Line

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Twitter (3) Twitter

Google

Prince Memorial Library Info

Prince Memorial Library

site.ebrary.com/lib/princememorial/home.action

Prince Memorial Library

Info Search QuickView Bookshelf

Simple Search: Search

Advanced All Subjects

English



strategic e-book acquisition

Need authoritative information?

Your library offers e-books from trusted publishers along with powerful research tools with Public Library Complete™!

New: Try ebrary's app for Android or iPad, iPhone, and iPod touch!



Schools & Studying

- Education
- History
- Language & Literature
- Political Science
- Psychology
- Religion
- Sciences
- Social Sciences
- Spanish-Language Ebooks

Career Development

- Business
- Career Development
- Computers
- Interviewing
- Job Hunting
- Resumes & Cover Letters

Arts & Leisure

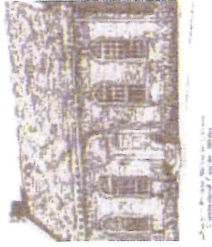
- Art
- Cooking
- Crafts
- Fiction & Poetry
- Film & Television
- Health & Fitness
- Music
- Photography
- Sports
- Travel

Practical Life Skills

- Home Repair Maintenance
- Parenting
- Personal Finance
- Pets
- Real Estate

18

April 22, 2013



Prince Memorial Library's  ebrary

Public Library Complete

- Subscription: multi-user platform, + 27,000 titles
- Browser based viewing, with download option
- Powerful research tools: emphasis on nonfiction
- Free Data sharing, personalized Bookshelves
- [Quick Start Guide](#)

Prince Memorial Library

Info Search QuickView Bookshelf

Simple Search: microsoft access

TITLE RESULTS

CHAPTER RESULTS

SEARCHES

Search Advanced All Subjects

▼ Focus your search using: ☒ Any of the selected subjects (e.g. Math OR Science) ☐ All of the selected subjects (e.g. Math AND Science)

- ☐ Study Guides
- ☐ Microsoft Software
- ☐ United States
- ☐ General

- ☐ Operating Systems (Computers)
- ☐ Handbooks, Manuals, Etc
- ☐ Computer Programs
- ☐ Business

- ☐ Electronic Data Processing Personnel
- ☐ Database Management
- ☐ Certification
- ☐ Computer Programming

- ☐ Examinations
- ☐ Microsoft Windows (Computer File)
- ☐ Microsoft Office

Search

Showing 1 - 20 of 2,861 documents



[Access Solutions : Tips, Tricks, and Secrets from Microsoft Access MVPs](#)

Author: Meyer, Arvin Steele, Douglas J.

Publisher: Wiley

Original Publication Date: 09/2010

Subjects: Microsoft Access. Database management.

[Table of Contents](#)

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April 22, 2013

[Microsoft Access VBA Programming for the Absolute Beginner](#)



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- Help

Lists ▾


- Temp Basket 0
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Search


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Author



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LearningExpress

[Access Direct from a Public Library](#)

[Home Access if Registered MARVELI User](#)

[How to Use and Access LearningExpress](#)

Getting a Job

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[MedlinePlus.Gov](#)

[GetBetterMaine](#)

[KeepMEWell](#)

[Health Information Resources](#)

EGov Online

[Popular Links to Maine EGov](#)

[Maine EGov Online Services](#)

[U.S. Gov Services-Get It Done Online!](#)

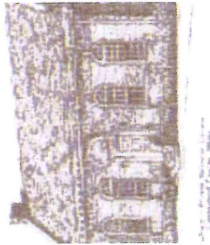
[My Maine Connection](#)



Add an
Information
Commons
icon for your

smartphones, iPads...

[BTOP resources for
libraries](#)



Prince Memorial Library:

Maine Public Library Information Commons



- Government Portal: via Maine State Library
- Learning Express Library
- Education and Test Preparation
- GED
- Citizenship
- Job Search & Workplace Skills
- Consumer & Health
- Business & Legal

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Past Searches	0
Past Items	0

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Explore

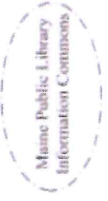

Maine InfoNet
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MARVEL!
Maine's Virtual Library


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PUBLIC LIBRARY


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INFORMATION


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Recently Added: Audiobooks
Hot off the ePress
Just Returned
All Collections...

Children & Teen
Children's Fiction
Children's Nonfiction
Teen Fiction
Teen Nonfiction
View more...

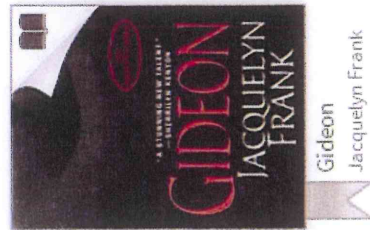
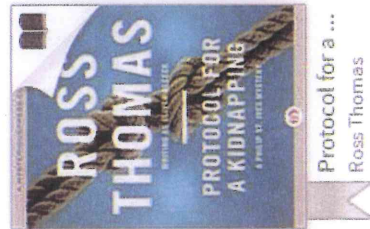
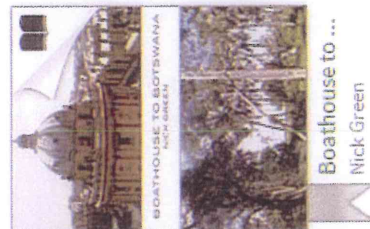
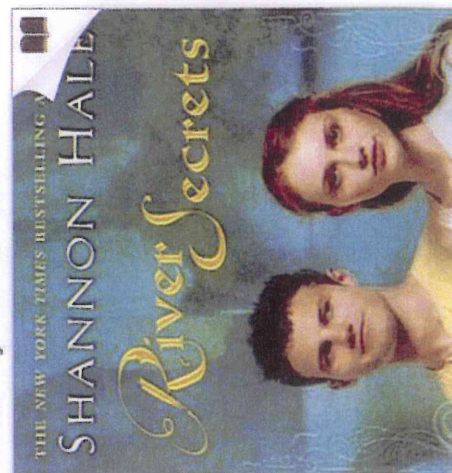
Audiobook
Nonfiction
All Nonfiction
Biography & Autobiography
Business & Careers
Current Events & Politics
View more...

Audiobook Fiction
All Fiction
Drama
Historical Fiction
Horror
View more...

eBook Nonfiction
All Nonfiction
Biography & Autobiography
Business & Careers
Foreign Language Study
View more...

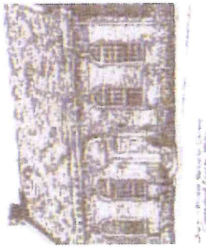
eBook Fiction
All Fiction
Historical Fiction
Literature
Mystery & Thriller
View more...

Recently Added: eBooks



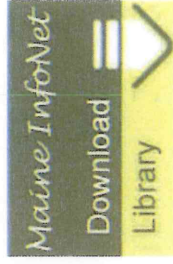
April 22, 2013





Prince Memorial Library:

Maine InfoNet Download Library



- Audio & ebooks
- Kindles, Tablets, multi-platform devices
- Log in via PML, with library card number
- Check out Up to 3 books at a time
- Place holds, email notification
- Automatic return

Tools	
Site Information	
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Past Searches	0
Past Items	0

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Subject

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Maine Public Library Information Commons

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Maine InfoNet Download Library

MARVEL!

Maine's Virtual Library

Catalog

Download Library



ABOUT GETTING STARTED

SELECT A SUBJECT:

Arts and Culture

Business

Dictionaries & Encyclopedias

Environment & Ecology

Health

History

Literature

Newspapers

Politics & Government

Science & Technology

Social Sciences

Teen Resources



FAQ WHAT'S NEW CONTACT US MAINECAT CATALOG

MARVEL! Maine's Virtual Library

Thousands of magazines, newspapers, and reference books are available anywhere in the State of Maine through the online resources of virtual library, a service of [Maine InfoNet](#).

searching

OneSearch[MARVEL](#), [MaineCat](#) and more

search

Getting started with OneSearch: [video](#) - [video transcript](#)

You may also search by subject area on the left, select a resource below A - Z, or [find journals, magazines and newspapers by title](#).

A List of Resources Arranged Alphabetically (A-Z)

[A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#)

A

[ABOUT](#) [Academic Search Complete](#)

[ABOUT](#) [AccessScience](#)

[ABOUT](#) [Agricola](#)

[ABOUT](#) [AHFS Consumer Medication Information](#)

[ABOUT](#) [American FactFinder - US Census](#)

[ABOUT](#) [Ancestry Library for use within public libraries](#)

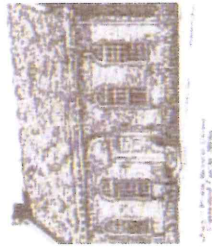
[ABOUT](#) [Annals of American History](#)

[ABOUT](#) [Aquatic Sciences and Fisheries Abstracts](#)

B

[ABOUT](#) [Ben's Guide to US Government for Kids](#)

[ABOUT](#) [Biomedical Reference Collection: Basic](#)



Prince Memorial Library:

Maine's Virtual Library



- Databank of databases
- Newspapers, Magazines, Academic Journals
- Remote access with registration
- Full text articles: pdf & html
- Data sharing: folders, email, downloads
- In library access: Value Line & Ancestry.com

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Past Searches	0
Past Items	0

Author
 Title
 Series
 Subject

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Catalog

What's New

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PML eBooks

Portland Public Library

- Regional Reference System
- Free Library card for Cumberland County residents
- Interlibrary loan, Maine CAT, World CAT
- Subscription Databases

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[Temp Basket](#) 0
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Prince Memorial Library

Maine Memory Network > Prince Memorial Library

Memorial Library

Prince Memorial
Library Catalog

Hours and Contact
Information

History of Prince
Memorial Library

Maine InfoNet
Download Resources

Prince Memorial
Library Book Group

Cornerstones of
Science

Welcome to Prince Memorial Library

[View all of the Prince Memorial Library's items on Maine Memory Network](#)

Prince Memorial Library, incorporated in 1921, serves as the public library for the town of Cumberland. The building consists of the original Georgian-style brick house and sizable additions that have been constructed since. The Library is now officially a department within Cumberland.

Prince Memorial Library is located at 266 Main Street, near Cumberland Center.

[View Cumberland-North Yarmouth Community Heritage site](#)

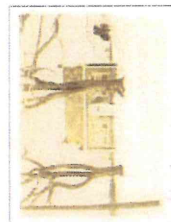
Selected Prince Memorial Library images:



Catalogue of
Cumberland Library,
1897

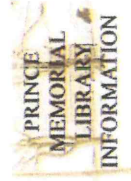
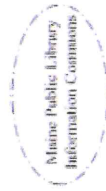
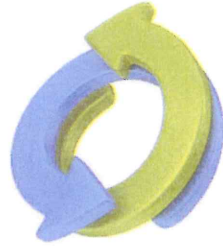


Prince Memorial
Library, Cumberland,
ca. 1960



Prince Memorial
Library, Cumberland,
ca. 1923

Prince Memorial Library Online





Thank You!

etarasevich@princememorial.lib.me.us

ITEM

13-076

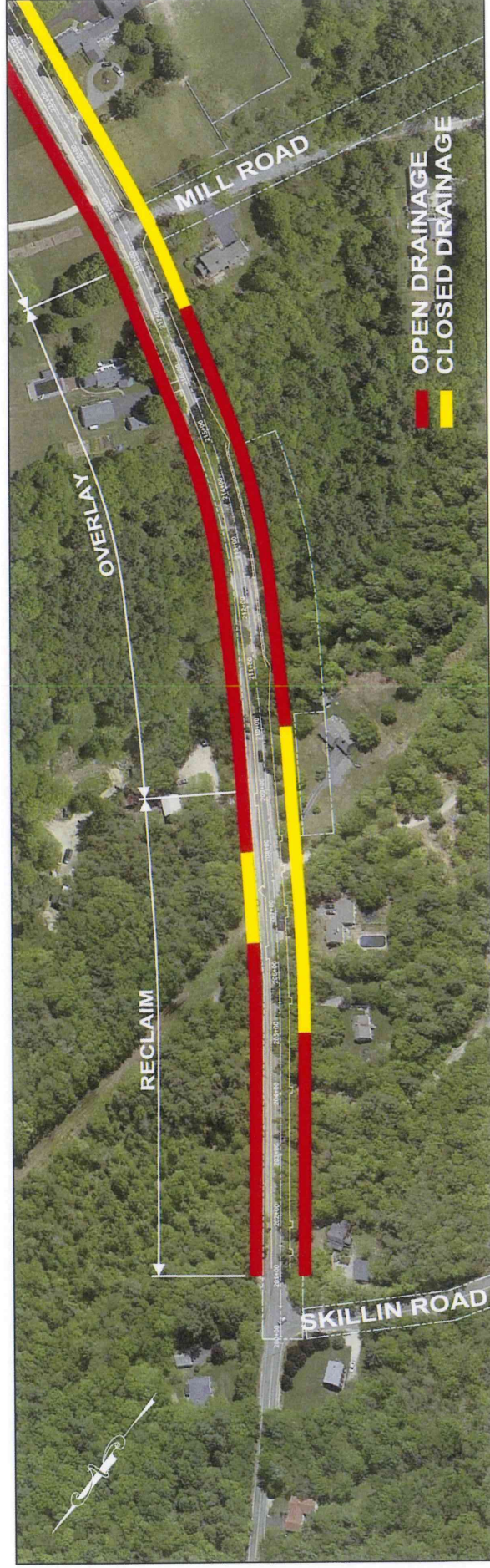
To hear a report from Doug Reynolds of Gorrill Palmer Consulting
Engineers re: Blanchard Road Town/MDOT joint project
(neighborhood meeting scheduled for April 30th)

Blanchard Road Reconstruction Cumberland Town Council April 22, 2013



Project Limits – Bruce Hill Road to Skillin Road

Blanchard Road Reconstruction Cumberland Town Council April 22, 2013



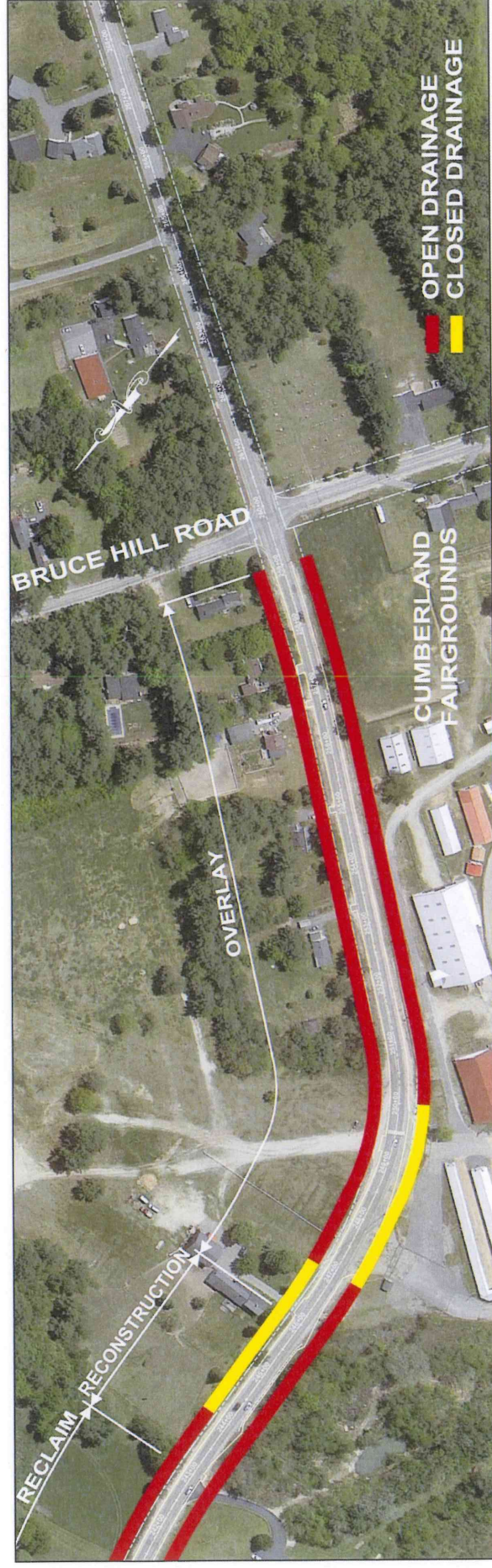
Scope of Work

Blanchard Road Reconstruction Cumberland Town Council April 22, 2013

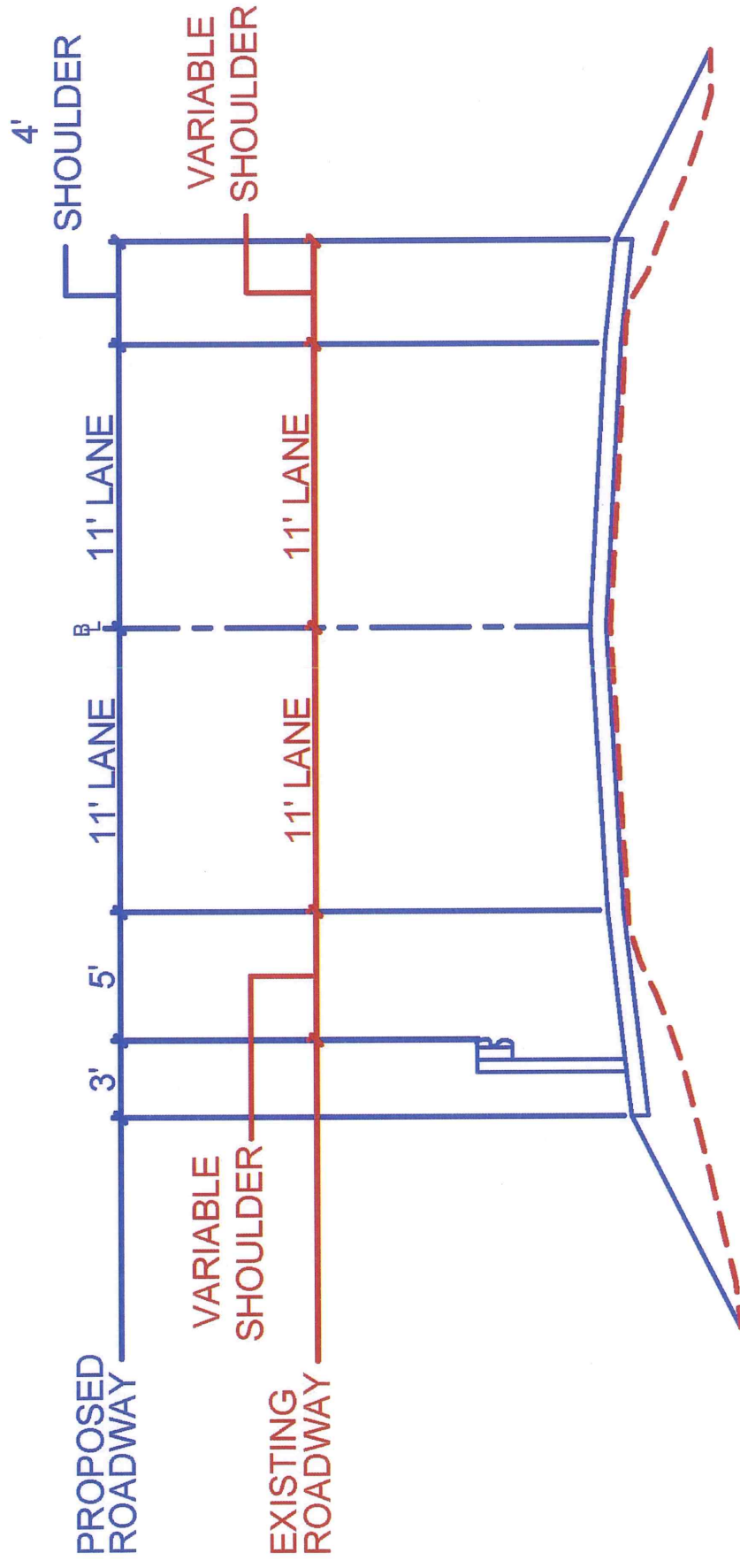


Scope of Work

Blanchard Road Reconstruction Cumberland Town Council April 22, 2013



Scope of Work



Typical Roadway Section

**Blanchard Road Reconstruction
Project Budget**

Design Components

Survey	\$5000
Wetland Report	\$1000
Material Testing	\$2500
Civil Design (incl. Construction Obs.)	<u>\$77,000</u>
Subtotal	\$85,500

Construction Components

Reclaim, Gravels, Excavation	\$95,000
Drainage & Curbing	\$200,000
Pavement	\$470,000
Misc. (Grass, Guardrail, Etc.)	<u>\$106,000</u>
Subtotal	\$871,000

Construction Contingency

\$43,500

Total

\$1,000,000

Blanchard Road Reconstruction Project Schedule

Release for Bid

May 10, 2013

Bid Opening

May 30, 2013

Contractor Award

June 3, 2013

**Substantial Completion
(Base Pavement)**

September 15, 2013

Surface Pavement

May 15, 2014

ITEM 13-077

To hear a report from the Finance Committee Chair
re: third quarter financials



Town of Cumberland

Third Quarter FY 2013

Financial Report

- **Overview Expenses, Revenue & Trend Lines**
- **YTD Department Expenses**
- **YTD Revenues**

**Town of Cumberland
Year to Date Expenses**

Through March 31, 2013

Department	FY 2013			FY 2012
	Budget	YTD Expenses	Used	Used
130 Administration	\$ 464,582	\$ 401,060	86.3%	85.8%
140 Assessor	\$ 64,153	\$ 117,139	182.6%	183.0%
150 Town Clerk/Tax Collector	\$ 222,370	\$ 130,687	58.8%	55.1%
160 Technology	\$ 164,536	\$ 141,233	85.8%	90.7%
165 Elections	\$ 17,936	\$ 4,109	22.9%	15.4%
170 Planning Board	\$ 57,826	\$ 45,377	78.5%	76.2%
190 Legal	\$ 40,000	\$ 20,780	52.0%	54.0%
General Administration	\$ 1,031,403	\$ 860,385	83.4%	82.7%
210 Police	\$ 1,038,354	\$ 833,523	80.3%	78.8%
220 Fire	\$ 743,075	\$ 559,495	75.3%	72.9%
240 Code Enforcement	\$ 80,663	\$ 49,503	61.4%	58.9%
260 Canine Control	\$ 34,280	\$ 30,810	89.9%	76.2%
Public Safety	\$ 1,896,372	\$ 1,473,331	77.7%	75.5%
310 Public Works	\$ 915,184	\$ 800,891	87.5%	83.4%
320 Waste Disposal	\$ 648,270	\$ 449,002	69.3%	67.2%
Public Works	\$ 1,563,454	\$ 1,249,893	79.9%	76.4%
410 Recreation	\$ 571,001	\$ 490,962	86.0%	94.0%
430 Parks	\$ 191,771	\$ 105,400	55.0%	58.6%
440 West Cumberland Rec	\$ 8,914	\$ 5,182	58.1%	71.6%
Parks & Recreation	\$ 771,686	\$ 601,544	78.0%	83.6%
Library	\$ 372,366	\$ 286,352	76.9%	72.6%
580 General Assistance	\$ 30,000	\$ 21,711	72.4%	72.5%
590 Health Services	\$ 8,875	\$ 7,981	89.9%	68.7%
Cemetery Association	\$ 26,700	\$ 24,240	90.8%	98.6%
630 Conservation Commission	\$ 6,000	\$ 255	4.3%	50.0%
800 Fire Hydrants	\$ 59,000	\$ 42,642	72.3%	71.0%
810 Street Lighting	\$ 35,000	\$ 29,213	83.5%	71.0%
830 Contingent	\$ 46,000	\$ 41,436	90.1%	345.6%
840 Municipal Building	\$ 175,462	\$ 117,787	67.1%	73.5%
850 Abatements	\$ 20,000	\$ 19,400	97.0%	297.6%
Other Expenses	\$ 407,037	\$ 304,665	74.8%	88.1%
Controllable Expense Total	\$ 6,042,318	\$ 4,776,170	79.05%	78.5%

Other Expenses	Budget	YTD Expenses	Used	Used
MSAD #51	\$ 13,193,552	\$ 9,882,455	74.9%	74.9%
Debt Service	\$ 913,551	\$ 572,893	62.7%	85.1%
Insurance	\$ 271,584	\$ 290,907	107.1%	96.7%
County Tax	\$ 623,416	\$ 623,416	100.0%	100.0%
Capital Imp. Plan	\$ 896,137	\$ 896,137	100.0%	100.0%
Other Expense Total	\$ 15,898,240	\$ 12,265,808	77.15%	77.6%

All Expenses Total	\$ 21,940,558	\$ 17,041,978	77.67%	77.8%
---------------------------	----------------------	----------------------	---------------	--------------

CONTROLLABLE EXPENSES:

FY13 Percentage spending in excess of YTD FY2012 for 9 months (A) 0.54%
FY13 Percentage spending in excess of YTD FY2012 annualized (B) 0.72%

FY2012 year end amount over budget \$ 68,767 (C) 101.18%

Projected FY2013 year end amount over budget

If controllable expenses continue at current rate \$ 114,825 (B+C) 101.90%
If controllable expenses level off at current % over budget \$ 103,944 (A+C) 101.72%

Town of Cumberland

Through March 31, 2013

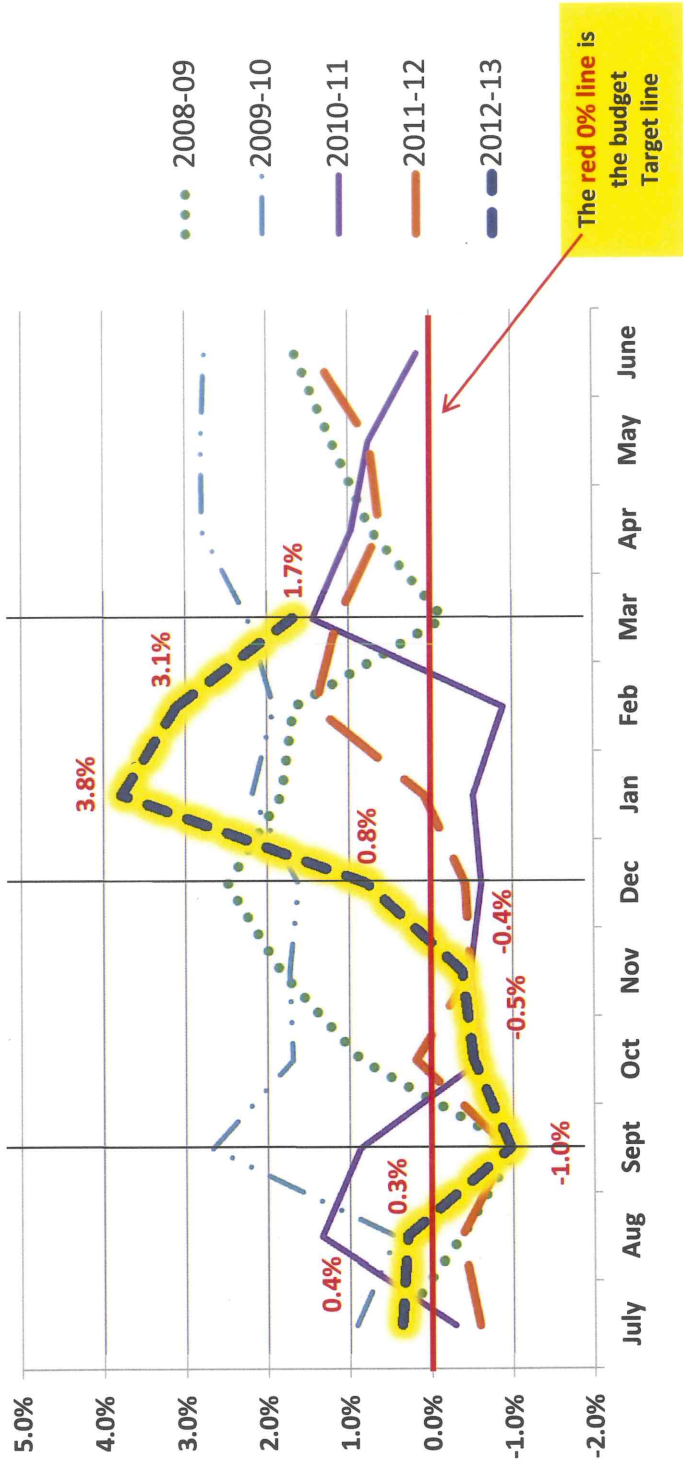
Year to Date Revenues

Description	FY 13			FY 12
	Budget	Actual	% Collected	%
Misc Revenues	\$ 2,416,020	\$ 1,949,996	81%	77.4%
Dept Revenues	\$ 1,198,729	\$ 745,100	62%	67.6%
Total Revenues	\$ 3,614,749	\$ 2,695,096	74.6%	74.3%

Selected Revenue Lines	Budget	Actual	FY 13	FY 12
Excise Tax	\$ 1,330,000	\$ 1,050,573	79%	73%
State Revenue Sharing	\$ 575,000	\$ 428,010	74%	80%
Building Permits	\$ 40,000	\$ 69,605	174%	113%
Recreation Revenues	\$ 542,653	\$ 314,561	58%	79%
Bags/Universal Waste	\$ 290,000	\$ 165,106	57%	55%

	Budget	Actual	FY12 %
FY12 YTD Total revenues	3,492,416	2,596,258	74.34%
FY12 YTD After School program (ASP)	-	91,649	
FY12 YTD revenues w/o ASP	3,492,416	2,504,609	71.72%

3rd Quarter FY 2013 - Deviation from Ideal Expenses





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wshane

TOWN OF CUMBERLAND
YEAR-TO-DATE BUDGET REPORT

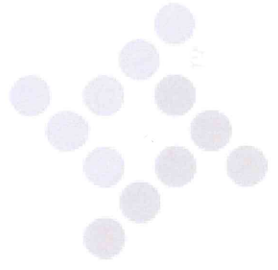
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FOR 2013 09

001 General Fund

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
130 Administration	464,582	464,582	401,059.82	345.16	63,522.18	86.3%
140 Assessor	64,153	64,153	117,139.45	7,854.57	-52,986.45	182.6%
150 Town Clerk-HR-Tax Collector	222,370	222,370	130,686.96	12,674.25	91,683.04	58.8%
160 Technology	164,536	164,536	141,233.30	6,544.91	23,302.70	85.8%
165 Elections	17,936	17,936	4,108.87	.00	13,827.13	22.9%
170 Planning	57,826	57,826	45,377.01	4,919.91	12,448.99	78.5%
190 Legal	40,000	40,000	20,779.78	3,871.22	19,220.22	51.9%
210 Police	1,038,354	1,038,354	833,522.77	75,171.49	204,831.23	80.3%
220 Fire	743,075	743,075	559,495.35	59,108.33	183,579.65	75.3%
240 Code Enforcement	80,663	80,663	49,502.60	5,027.07	31,160.40	61.4%
260 Canine Control	34,280	34,280	30,809.87	3,529.11	3,470.13	89.9%
310 Public Works	915,184	915,184	800,890.75	83,330.51	114,293.25	87.5%
320 Waste Disposal	648,270	648,270	449,001.94	55,995.43	199,268.06	69.3%
410 Recreation	571,001	571,001	490,962.07	33,847.36	80,038.93	86.0%
430 Parks	191,771	191,771	105,400.28	5,389.43	94,670.72	55.0%
440 West Cumberland Rec	8,914	8,914	5,182.23	661.10	3,731.77	58.1%
450 Library	372,366	372,366	286,352.14	29,793.10	86,013.86	76.9%
580 General Assistance	30,000	30,000	21,711.33	-351.49	8,288.67	72.4%
590 Health Services	8,875	8,875	7,981.00	298.10	894.00	89.9%
620 Cemetery Association	26,700	26,700	24,240.00	1,640.00	2,460.00	90.8%
630 Conservation Commission	6,000	6,000	255.00	.00	5,745.00	4.3%
650 Debt Service	913,551	913,551	572,892.69	.00	340,658.31	62.7%
750 Insurance	271,584	271,584	290,907.24	41,391.16	-19,323.24	107.1%
800 Fire Hydrants	57,000	57,000	42,642.46	4,734.09	14,357.54	74.8%
810 Street Lighting	36,726	36,726	29,212.69	3,048.32	7,513.31	79.5%
830 Contingent	46,000	46,000	41,435.82	37,302.20	4,564.18	90.1%
840 Municipal Building	175,462	175,462	117,787.11	13,028.66	57,674.89	67.1%
850 Abatelements	20,000	20,000	19,399.95	.00	600.05	97.0%
860 MSAD #51	13,193,552	13,193,552	9,882,454.95	1,098,050.55	3,311,097.30	74.9%
890 County Tax	623,416	623,416	623,416.00	.00	.00	100.0%
910 Capital Imp. Plan	896,137	896,137	896,137.00	.00	.00	100.0%
TOTAL General Fund	21,940,284	21,940,284	17,041,978.43	1,587,204.54	4,906,605.82	77.7%
GRAND TOTAL	21,940,284	21,940,284	17,041,978.43	1,587,204.54	4,906,605.82	77.7%

** END OF REPORT - Generated by William Shane **



FOR 2013 09

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
001 General Fund						

000 Unclassified						

0011 0303 Excise Tax	-1,330,000	-1,330,000	-1,050,573.31	-105,863.84	-279,426.69	79.0%
0011 0304 Boat Excise Tax	-10,000	-10,000	-3,752.50	-903.00	-6,247.50	37.5%*
0011 0326 Tax Commitment	-18,699,045	-18,699,045	-18,677,641.29	.00	-21,403.71	99.9%
0012 0311 Outer Islands Property T	-40,000	-40,000	-20,232.32	.00	-19,767.68	50.6%*
0012 0312 Hunting & Fishing Licenses	-700	-700	-304.83	-37.00	-395.17	43.5%*
0012 0312 Marriage Lic & Vital Rec	-3,000	-3,000	-1,637.80	-106.60	-1,362.20	54.6%*
0012 0313 Birth Certificates	-365	-365	-963.60	-145.00	598.60	264.0%
0012 0314 Death Certificates	-500	-500	-1,541.80	-274.20	1,041.80	308.4%
0012 0315 Clerk Licenses	-4,500	-4,500	-2,011.00	-1,270.00	-2,489.00	44.7%*
0012 0316 Shellfish Licenses	-3,000	-3,000	-2,252.80	-221.42	-747.20	75.1%
0012 0317 Conservation Fees	-500	-500	-547.20	-78.58	47.20	109.4%
0012 0334 Snowmobile Reg	-300	-300	-444.54	1,094.82	144.54	148.2%
0012 0361 Auto Reg. Fees	-20,000	-20,000	-13,713.00	-1,477.00	-6,287.00	68.6%*
0012 0362 Boat Reg. Fees	-500	-500	-188.00	-41.00	-312.00	37.6%*
0012 0366 Building Permits	-40,000	-40,000	-69,605.23	-4,789.75	29,605.23	174.0%
0012 0367 Electrical Permits	-15,000	-15,000	-17,333.08	-4,781.65	2,333.08	115.6%
0012 0368 Plumbing Permits	-10,000	-10,000	-13,323.00	-982.50	3,323.00	133.2%
0012 0369 Other Permits	-2,500	-2,500	-700.00	-150.00	-1,800.00	28.0%*
0012 0383 Agent Fees-Moses	0	0	-13.92	-2.00	13.92	100.0%
0012 0398 Application Fee	-1,000	-1,000	-1,300.00	-100.00	300.00	130.0%
0012 0401 Dog Revenue	-6,000	-6,000	-1,922.00	-425.00	-4,078.00	32.0%*
0012 0404 Commercial Haulers Licens	-500	-500	-200.00	.00	-300.00	40.0%*
0013 0327 Homestead State Reimb	-575,000	-575,000	-171,007.14	.00	171,007.14	100.0%
0013 0331 State Revenue Sharing	-7,080	-7,080	-428,009.54	-19,528.61	-146,990.46	74.4%*
0013 0332 Park Fee Sharing	-82,000	-82,000	.00	.00	-7,080.00	.0%*
0013 0335 DOT Block Grant	-3,900	-3,900	-61,254.00	.00	-20,746.00	74.7%*
0013 0397 Windham-Fire & Rescue	0	0	.00	.00	-3,900.00	.0%*
0013 0509 Regional Assessing	-3,000	-3,000	-43,866.00	-4,874.00	43,866.00	100.0%
0013 0545 North Yarm Sidewalk Flow	-3,000	-3,000	-2,600.00	-1,850.00	-400.00	86.7%
0014 0399 Staff Review Fee	-50,000	-50,000	-10,400.00	-150.00	7,400.00	346.7%
0015 0305 Interest & Penalties	-100	-100	-35,749.10	-14,697.87	-14,250.90	71.5%*
0015 0306 Over/Short	-750	-750	48.82	-9.82	-148.82	48.8%*
0015 0364 Growth Permits	0	0	-2,400.00	-300.00	1,650.00	320.0%
0015 0365 Board of Appeals	0	0	-100.00	.00	100.00	100.0%
0015 0379 Interest on Investment	0	0	-1,346.25	.00	1,346.25	100.0%
0015 0380 Interest On Savings	-10,000	-10,000	.00	.00	-10,000.00	.0%*
0015 0381 Building Rentals	-825	-825	.00	.00	-825.00	.0%*

FOR 2013 09

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
0015 0382 Sale of Assets	-50,000	-50,000	-15,224.00	-11,600.00	-34,776.00	30.4%
0015 0390 Misc. Revenue	-30,000	-30,000	-3,634.45	-2,010.00	-26,365.55	12.1%
0015 0402 Cable TV Revenue	-110,000	-110,000	-116,739.20	-115,639.20	6,739.20	106.1%
0015 0403 Mooring Fees	-1,000	-1,000	-160.00	-35.00	-840.00	16.0%
0015 0410 Private Ways	-400	-400	-200.00	.00	-200.00	50.0%
0015 0432 Workers Compensation Div	0	0	-7,300.34	.00	7,300.34	100.0%
0015 0508 Impact Fees	-40,000	-40,000	-38,735.20	-1,204.00	-1,264.80	96.8%
0015 0513 Assessing Records	-100	-100	.00	.00	-100.00	.0%
TOTAL Unclassified	-21,154,565	-21,154,565	-20,818,877.62	-292,452.22	-335,687.38	98.4%
210 Police						
0021 0347 North Yarmouth Channel 2	-2,000	-2,000	.00	.00	-2,000.00	.0%
0021 0348 North Yarmouth ACO Charg	-3,500	-3,500	-3,122.22	.00	-377.78	89.2%
0021 0351 Police Issued Permits	-3,500	-3,500	-4,077.00	-190.00	577.00	116.5%
0021 0353 Police Insurance Reports	-500	-500	-344.00	-8.00	-156.00	68.8%
0021 0427 PARKING TICKETS	-100	-100	-347.20	-10.00	247.20	347.2%
0021 0428 POLICE OUTSIDE DETAIL	-22,000	-22,000	-22,774.02	.00	774.02	103.5%
0021 0536 ANIMAL CONTROL OFF REVEN	-2,500	-2,500	-1,693.60	-48.00	-806.40	67.7%
0021 0546 Court Reimbursements	-3,500	-3,500	-1,491.04	-50.00	-2,008.96	42.6%
0021 0547 Miscellaneous Police Rev	-500	-500	-23,638.14	-6.00	23,138.14	4727.6%
TOTAL Police	-38,100	-38,100	-57,487.22	-312.00	19,387.22	150.9%
220 Fire						
0022 0390 Misc. Revenue	-15,000	-15,000	-10,518.50	.00	-4,481.50	70.1%
0022 0431 OUTSIDE COVERAGE	-15,000	-15,000	-15,866.00	.00	866.00	105.8%
0022 0504 Rescue Billing	-155,000	-155,000	-72,753.98	-11,364.31	-82,246.02	46.9%
TOTAL Fire	-185,000	-185,000	-99,138.48	-11,364.31	-85,861.52	53.6%
230 Rescue						
0023 0507 Paramedic Intercepts	-2,000	-2,000	-1,500.00	-300.00	-500.00	75.0%
TOTAL Rescue	-2,000	-2,000	-1,500.00	-300.00	-500.00	75.0%
310 Public Works						

FOR 2013 09

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
0031 0390 Misc. Revenue	0	0	-764.00	.00	764.00	100.0%
0031 0517 Bags/Universal Waste	-290,000	-290,000	-165,106.00	-21,303.50	-124,894.00	56.9%*
0031 4680 Brush Passes	-5,200	-5,200	-3,013.00	-1,477.00	-2,187.00	57.9%*
TOTAL Public Works	-295,200	-295,200	-168,883.00	-22,780.50	-126,317.00	57.2%
410 Recreation						
0041 0341 North Yarmouth Recreation	-50,353	-50,353	-37,764.75	-12,588.25	-12,588.25	75.0%*
0041 0370 Recreation Programs	-10,579	-10,579	-6,718.00	-592.00	-3,861.00	63.5%*
0041 0371 Fall Recreation Revenue	-48,552	-48,552	-43,884.60	-2,110.70	-4,667.40	90.4%
0041 0372 Winter Recreation Revenue	-69,563	-69,563	-87,939.06	-2,829.84	18,376.06	126.4%
0041 0373 Spring Recreation Revenue	-27,000	-27,000	-972.10	-705.00	-26,027.90	3.6%*
0041 0374 Summer Recreation Revenue	-204,370	-204,370	-34,756.46	.00	-169,613.54	17.0%*
0041 0375 MSAD #51 Recreation Reve	-10,000	-10,000	.00	.00	-10,000.00	.0%*
0041 0385 After School Programs	-122,236	-122,236	-90,547.45	-12,433.90	-31,688.55	74.1%*
0041 0570 Rec Soccer Revenue	0	0	-1,755.00	.00	1,755.00	100.0%
TOTAL Recreation	-542,653	-542,653	-304,337.42	-31,259.69	-238,315.58	56.1%
430 Parks						
0043 0390 Misc. Revenue	-15,000	-15,000	-10,223.77	.00	-4,776.23	68.2%*
TOTAL Parks	-15,000	-15,000	-10,223.77	.00	-4,776.23	68.2%
450 Library						
0045 0342 North Yarmouth Library S	-131,276	-131,276	-98,457.00	-32,819.00	-32,819.00	75.0%
0045 0392 Library Fines	-3,500	-3,500	-3,456.29	-238.30	-43.71	98.8%
0045 0393 Library Interest Income	0	0	-209.84	.00	209.84	100.0%
0045 0394 Misc. Library Revenue	-1,000	-1,000	-1,407.60	-132.00	407.60	140.8%
TOTAL Library	-135,776	-135,776	-103,530.73	-33,189.30	-32,245.27	76.3%
TOTAL General Fund	-22,368,294	-22,368,294	-21,563,978.24	-391,658.02	-804,315.76	96.4%
TOTAL REVENUES	-22,368,294	-22,368,294	-21,563,978.24	-391,658.02	-804,315.76	
GRAND TOTAL	-22,368,294	-22,368,294	-21,563,978.24	-391,658.02	-804,315.76	96.4%

** END OF REPORT - Generated by William Shane **



Town of Cumberland
Finance Committee Budget Workshop

Agenda
Thursday, April 11, 2013
4:30 PM- East Conference Room

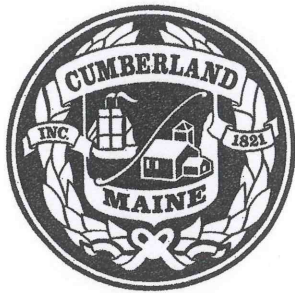
- I. Sale of Foreclosed Property Update**
 - a. 8 Highland
 - b. Middle & Tuttle Road
 - c. Bruce Hill & Valley Area
- II. Front End Loader Repair Costs- \$18,500**
- III. Val Halla Review – 3rd Quarter**
- IV. Third Quarter Review –**
 - a. Expenses
 - b. Revenues
 - c. Trend Graph
 - d. Fund Balances
- V. Other Business & Future Meetings**
- VI. Adjournment**

FY 2013 Town Council - Finance Committee

Tom Gruber – 2014, Chairman
tgruber@cumberlandmaine.com

Bill Stiles- 2014 , Council Chairman
wstiles@cumberlandmaine.com

Jon Jennings- 2013
jjennings@cumberlandmaine.com



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

TO: William Shane, Town Manager

FROM: Tammy O'Donnell, Town Clerk/Deputy Tax Collector

DATE: April 10, 2013

SUBJECT: Tax Foreclosure Auction for Map U20/08

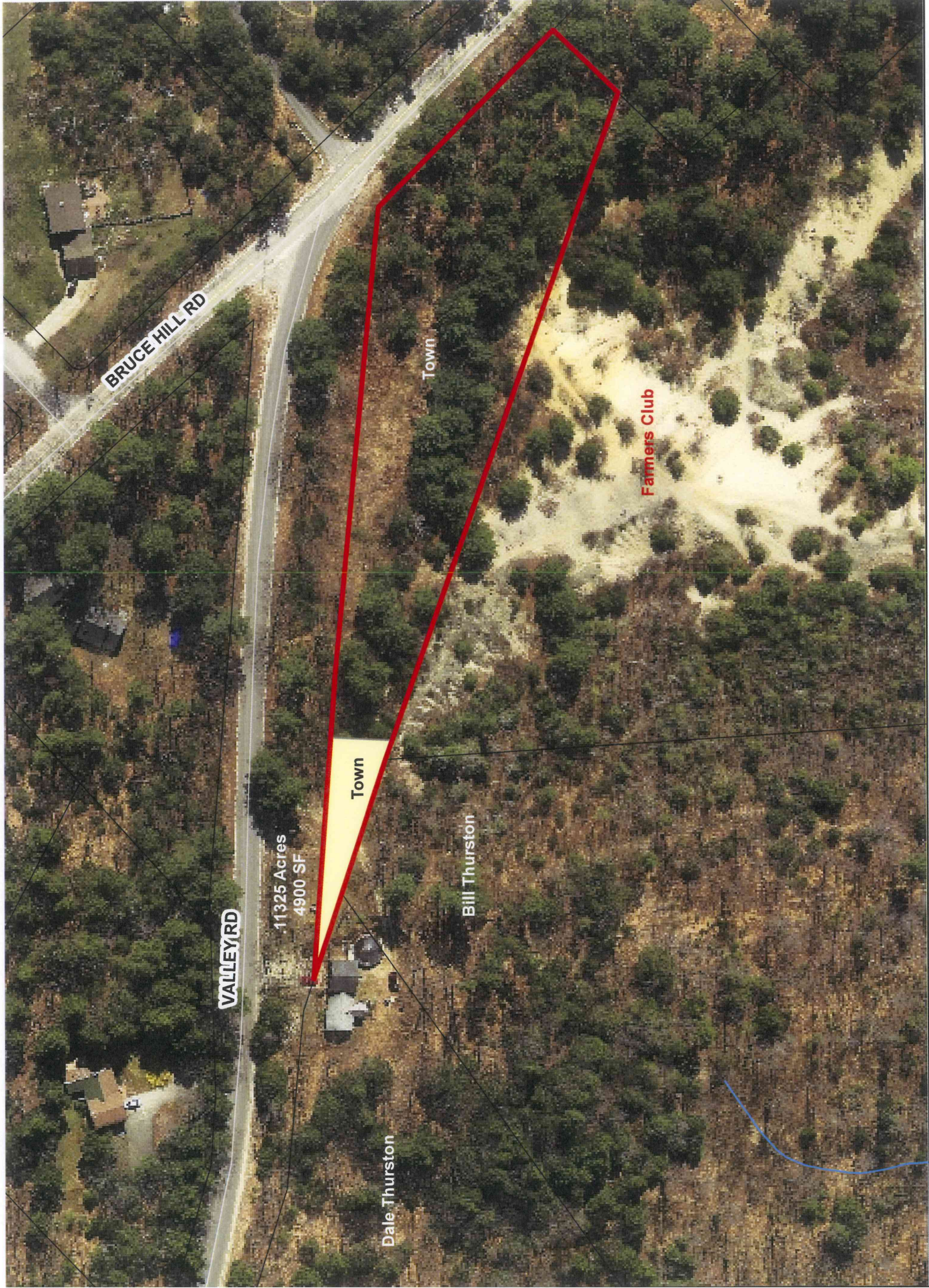
I am pleased to notify you that we have a winning bid of \$52,000.00 for Map U20/08, 8 Highland Avenue, for the Tax Foreclosure Auction held April 10, 2013. The bid has been submitted by Mr. Robert Pitre of Falmouth.

Consistent with our written agreement with Ms. Jennifer Green, \$18,236.05 of this bid would go to pay off all of the back taxes due for property located at U20/08, 8 Highland Avenue. We would also pay off all back taxes in the amount of \$19,144.85, for Map U07/09, 98 Longwoods Road. Also included in the amount due will be legal fees in the amount of \$2,000.00, for a total due to the Town of Cumberland in the amount of \$39,380.90. The remaining balance of \$12,619.10 will go to Ms. Green.



Middle Road Foreclosed
Property Sale 2013





Bruce Hill Road



BRUCE HILL RD

VALLEY RD

.11325 Acres
4900 SF

Town

Town

Bill Thurston

Dale Thurston

Farmers Club



Bruce Hill Road

100 50 0 100 Feet

1 inch = 100 feet



www.andersonequip.com

INVOICE

Corporate Office - Pittsburgh, PA
1000 WASHINGTON PIKE. BRIDGEVILLE, PA 15017 • 412-343-2300

Affiliate Locations

PA	NY	NH	ME
Cambridge Springs 814-398-8819	Albany 518-785-4500	Lancaster 603-788-5591	Bangor 207-942-0177
Clarion 814-226-4100	Buffalo 716-877-1992	Manchester 603-627-7696	Cumberland 207-829-5503
Clearfield 814-765-5311	Endicott 607-748-3400	VI 716-372-8822	Farmington 207-778-6595
Somerset 814-443-2867	Olean 716-372-8822	E. Montpelier 802-223-9689	Heron 207-848-7840
WV 304-756-2800	Rochester 585-334-6770		New Gloucester 207-926-4123
Charleston 304-366-3075	Syracuse 315-463-8673		
Fairmont	Watertown 315-788-5512		

Customer Number	Invoice Number	Invoice Date	Due Date	Invoicing Branch	Customer Purchase Order No.	Caller
77639	6213005910	03/25/2013	04/09/2013	CUMBERLAND, ME		STEVE GOOG

S
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TOWN OF CUMBERLAND HWY DEPT
290 TUTTLE RD
CUMBERLAND CENTER, ME 04021-4116

S
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P

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TOWN OF CUMBERLAND HWY DEPT
CUMBERLAND, ME

Shipped Via	FOB	Terms	Net 15

Line	Computer / Part Number	Description	Units	U/M	Price / Rate	Extension
------	------------------------	-------------	-------	-----	--------------	-----------

0001		SERVICE CHARGE				18,537.50
0002		0.00% SALES TAX				0.00
0003		KOMATSU WA320L-5 SN:60034 HRS: 5,234				
0004		NOTE: WORK TO BE PERFORMED:				
0005		T/R UNIT SEIZING MID STORM CLEAN-UP.				
0006		WORK PERFORMED:				
0007		MACHINE WAS HEADING FOR JOB DURING SNOW STORM.				
0008		OPERATOR SAID MACHINE SLOWED AND STOPPED ON ITS				
0009		OWN AS IF THE BRAKES WERE DRAGGING. FOUND NO PROP				
0010		SHAFT ROTATION BETWEEN FORWARD AND REVERSE.				
0011		CHECKED AND FOUND TRANSFER CASE OIL LOW. ADDED 2				
0012		GALLONS OIL AND STILL COULD NOT READ OIL LEVEL ON				
0013		DIPSTICK. DISCONNECTED PARK BRAKE LINKAGE TO				
0014		COMPLETELY DISENGAGE BRAKE. USED BAR TO ROTATE				

VENDOR

DUE DATE

4.11.13

DEPT

ACCT

\$

APPROVED BY

Cip Equipment

Thank You!

WE APPRECIATE
YOUR BUSINESS

ALL PAST DUE INVOICES ARE SUBJECT TO A SERVICE CHARGE OF 1% PER MONTH - 12% ANNUALLY
DISCREPANCIES MUST BE REPORTED WITHIN 10 DAYS OF INVOICE

W 628	62130059	BM	E999	62
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ORIGINAL

Town of Cumberland
Year to Date Expenses

Through March 31, 2013

Department	2012-13			2011-12
	Budget	YTD Expenses	Used	Used
130 Administration	\$ 464,582	\$ 401,060	86.3%	85.8%
140 Assessor	\$ 64,153	\$ 117,139	182.6%	183.0%
150 Town Clerk/Tax Collector	\$ 222,370	\$ 130,687	58.8%	55.1%
160 Technology	\$ 164,536	\$ 141,233	85.8%	90.7%
165 Elections	\$ 17,936	\$ 4,109	22.9%	15.4%
170 Planning Board	\$ 57,826	\$ 45,377	78.5%	76.2%
190 Legal	\$ 40,000	\$ 20,780	52.0%	54.0%
General Administration	\$ 1,031,403	\$ 860,385	83.4%	82.7%
210 Police	\$ 1,038,354	\$ 833,523	80.3%	78.8%
220 Fire	\$ 743,075	\$ 559,495	75.3%	72.9%
240 Code Enforcement	\$ 80,663	\$ 49,503	61.4%	58.9%
260 Canine Control	\$ 34,280	\$ 30,810	89.9%	76.2%
Public Safety	\$ 1,896,372	\$ 1,473,331	77.7%	75.5%
310 Public Works	\$ 915,184	\$ 800,891	87.5%	83.4%
320 Waste Disposal	\$ 648,270	\$ 449,002	69.3%	67.2%
Public Works	\$ 1,563,454	\$ 1,249,893	79.9%	76.4%
410 Recreation	\$ 571,001	\$ 490,962	86.0%	94.0%
430 Parks	\$ 191,771	\$ 105,400	55.0%	58.6%
440 West Cumberland Rec	\$ 8,914	\$ 5,182	58.1%	71.6%
Parks & Recreation	\$ 771,686	\$ 601,544	78.0%	83.6%
Library	\$ 372,366	\$ 286,352	76.9%	72.6%
580 General Assistance	\$ 30,000	\$ 21,711	72.4%	72.5%
590 Health Services	\$ 8,875	\$ 7,981	89.9%	68.7%
Cemetery Association	\$ 26,700	\$ 24,240	90.8%	98.6%
630 Conservation Commission	\$ 6,000	\$ 255	4.3%	50.0%
800 Fire Hydrants	\$ 59,000	\$ 42,642	72.3%	71.0%
810 Street Lighting	\$ 35,000	\$ 29,213	83.5%	71.0%
830 Contingent	\$ 46,000	\$ 41,436	90.1%	345.6%
840 Municipal Building	\$ 175,462	\$ 117,787	67.1%	73.5%
850 Abatements	\$ 20,000	\$ 19,400	97.0%	297.6%
Other Expenses	\$ 407,037	\$ 304,665	74.8%	88.1%
Controllable Expense Total	\$ 6,042,318	\$ 4,776,170	79.05%	78.5%

Other Expenses	Budget	YTD Expenses	Used	Used
MSAD #51	\$ 13,193,552	\$ 9,882,455	74.9%	74.9%
Debt Service	\$ 913,551	\$ 572,893	62.7%	85.1%
Insurance	\$ 271,584	\$ 290,907	107.1%	96.7%
County Tax	\$ 623,416	\$ 623,416	100.0%	100.0%
Capital Imp. Plan	\$ 896,137	\$ 896,137	100.0%	100.0%
Other Expense Total	\$ 15,898,240	\$ 12,265,808	77.15%	77.6%
All Expenses Total	\$ 21,940,558	\$ 17,041,978	77.67%	77.8%

CONTROLLABLE EXPENSES:

FY13 Percentage spending in excess of YTD FY2012 for 9 months	(A)	0.54%
FY13 Percentage spending in excess of YTD FY2012 annualized	(B)	0.72%
FY2012 year end amount over budget	\$ 68,767	(C) 101.18%

Projected FY2013 year end amount over budget

If controllable expenses continue at current rate	\$ 114,825	(B+C) 101.90%
If controllable expenses level off at current % over budget	\$ 103,944	(A+C) 101.72%

Year to Date Revenues

Description	2012-13			2011-12
	Budget	Actual	% Collected	%
Excise Tax	\$ 1,330,000	\$ 1,050,573	79%	73%
Boat Excise Tax	\$ 10,000	\$ 3,753	38%	97%
Supplemental Taxes	\$ -	\$ -		0%
Hunting & Fishing License	\$ 700	\$ 305	44%	53%
Marriage License	\$ 3,000	\$ 1,638	55%	42%
Birth Certificates	\$ 365	\$ 963	264%	264%
Death Certificates	\$ 500	\$ 1,542	308%	102%
Clerk Licenses	\$ 4,500	\$ 2,011	45%	125%
Shellfish Licenses	\$ 3,000	\$ 2,253	75%	73%
Conservation Fees	\$ 500	\$ 547	109%	0%
Snowmobile Reg	\$ 800	\$ 445	56%	14%
Auto Reg. Fees	\$ 20,000	\$ 13,713	69%	67%
Boat Reg. Fees	\$ 500	\$ 188	38%	41%
Building Permits	\$ 40,000	\$ 69,605	174%	113%
Electrical Permits	\$ 15,000	\$ 17,333	116%	73%
Plumbing Permits	\$ 10,000	\$ 13,323	133%	90%
Other Permits	\$ 2,500	\$ 714	29%	32%
Application Fee	\$ 1,000	\$ 1,300	130%	280%
Dog Revenue	\$ 6,000	\$ 1,922	32%	49%
Commercial Haulers License	\$ 500	\$ 200	40%	0%
State Revenue Sharing	\$ 575,000	\$ 428,010	74%	80%
Park Fee Sharing	\$ 7,080	\$ -	0%	102%
DOT Block Grant	\$ 82,000	\$ 61,254	75%	75%
Other State Aid	\$ -	\$ -	0%	0%
Windham-Fire & Rescue	\$ 3,900	\$ -	0%	29%
Regional Assessing	\$ -	\$ 43,866		
NY Sidewalks	\$ 3,000	\$ 2,600	87%	
Staff Review Fee	\$ 3,000	\$ 10,400	347%	605%
Interest & Penalties	\$ 50,000	\$ 35,749	71%	54%
Over/Short	\$ 100	\$ (49)	-49%	-189%
Growth Permits	\$ 750	\$ 2,400	320%	200%
Board of Appeals	\$ -	\$ 100		33%
Interest on Investment	\$ -	\$ -	0%	0%
Interest On Savings	\$ 10,000	\$ 1,346	13%	45%
Building Rentals	\$ 825	\$ -	0%	0%
Sale of Assets	\$ 50,000	\$ 15,224	0%	0%
Misc. Revenue	\$ 30,000	\$ 3,634	12%	32%
Cable TV Revenue	\$ 110,000	\$ 116,739	106%	113%
Mooring Fees	\$ 1,000	\$ 160	16%	28%
Private Ways	\$ 400	\$ 200	50%	50%
WC Dividend	\$ -	\$ 7,300	100%	0%
Impact Fees	\$ 40,000	\$ 38,735	97%	0%
Assessing Records	\$ 100	\$ -	0%	80%
Credit Card Handling Fee	\$ -	\$ -		
Totals	\$ 2,416,020	\$ 1,949,996	80.7%	77%

Year to Date Revenues

Description	2012-13			2011-12
	Budget	Actual	% Collected	%
North Yarmouth Dare Share	\$ 2,000	\$ -	0%	0%
North Yarmouth ACO Charges	\$ 3,500	\$ 3,122	89%	95%
Police Issued Permits	\$ 3,500	\$ 4,077	116%	86%
Police Insurance Reports	\$ 500	\$ 344	69%	82%
PARKING TICKETS	\$ 100	\$ 347	347%	215%
POLICE OUTSIDE DETAIL	\$ 22,000	\$ 22,774	104%	109%
ANIMAL CONTROL OFF REVENUE	\$ 2,500	\$ 1,694	68%	0%
Court Reimbursement	\$ 3,500	\$ 1,491	43%	68%
Misc Police Revenue	\$ 500	\$ 23,638	4728%	381%
Police Dept Totals	\$ 38,100	\$ 57,487	151%	104%
Misc. Revenue	\$ 15,000	\$ 10,518	70%	
Rescue Billing	\$ 155,000	\$ 72,754	47%	50%
Fire Outside Details	\$ 15,000	\$ 15,866	106%	0%
Paramedic Intercepts	\$ 2,000	\$ 1,500	75%	90%
Fire Dept Totals	\$ 187,000	\$ 100,638	54%	49%
Brush Passes	\$ 5,200	\$ 3,013	58%	83%
Misc Revenue	\$ -	\$ 764		97%
Bags/Universal Waste	\$ 290,000	\$ 165,106	57%	55%
PW Totals	\$ 295,200	\$ 168,883	57%	56%
North Yarmouth Recreation Shar	\$ 50,353	\$ 37,765	75%	78%
Recreation Programs	\$ 10,579	\$ 6,718	64%	71%
Fall Recreation Revenue	\$ 48,552	\$ 43,885	90%	85%
Winter Recreation Revenue	\$ 69,563	\$ 87,939	126%	136%
Spring Recreation Revenue	\$ 27,000	\$ 972	4%	16%
Summer Recreation Revenue	\$ 204,370	\$ 34,756	17%	16%
MSAD Rec Revenue	\$ 10,000	\$ -	0%	
After School Programs	\$ 122,236	\$ 90,547	74%	
Parks Revenues		\$ 11,979		
Rec Totals	\$ 542,653	\$ 314,561	58%	79%
North Yarmouth Library Share	\$ 131,276	\$ 98,457	75%	78%
Library Fines	\$ 3,500	\$ 3,456	99%	75%
Library Interest Income	\$ -	\$ 210		0%
Misc. Library Revenue	\$ 1,000	\$ 1,408	141%	113%
Lib Totals	\$ 135,776	\$ 103,531	76%	79%
Misc Revenues	\$ 2,416,020	\$ 1,949,996	81%	77%
Dept Revenues	\$ 1,198,729	\$ 745,100	62%	68%
Total Revenues	\$ 3,614,749	\$ 2,695,096	74.6%	74%

Town of Cumberland

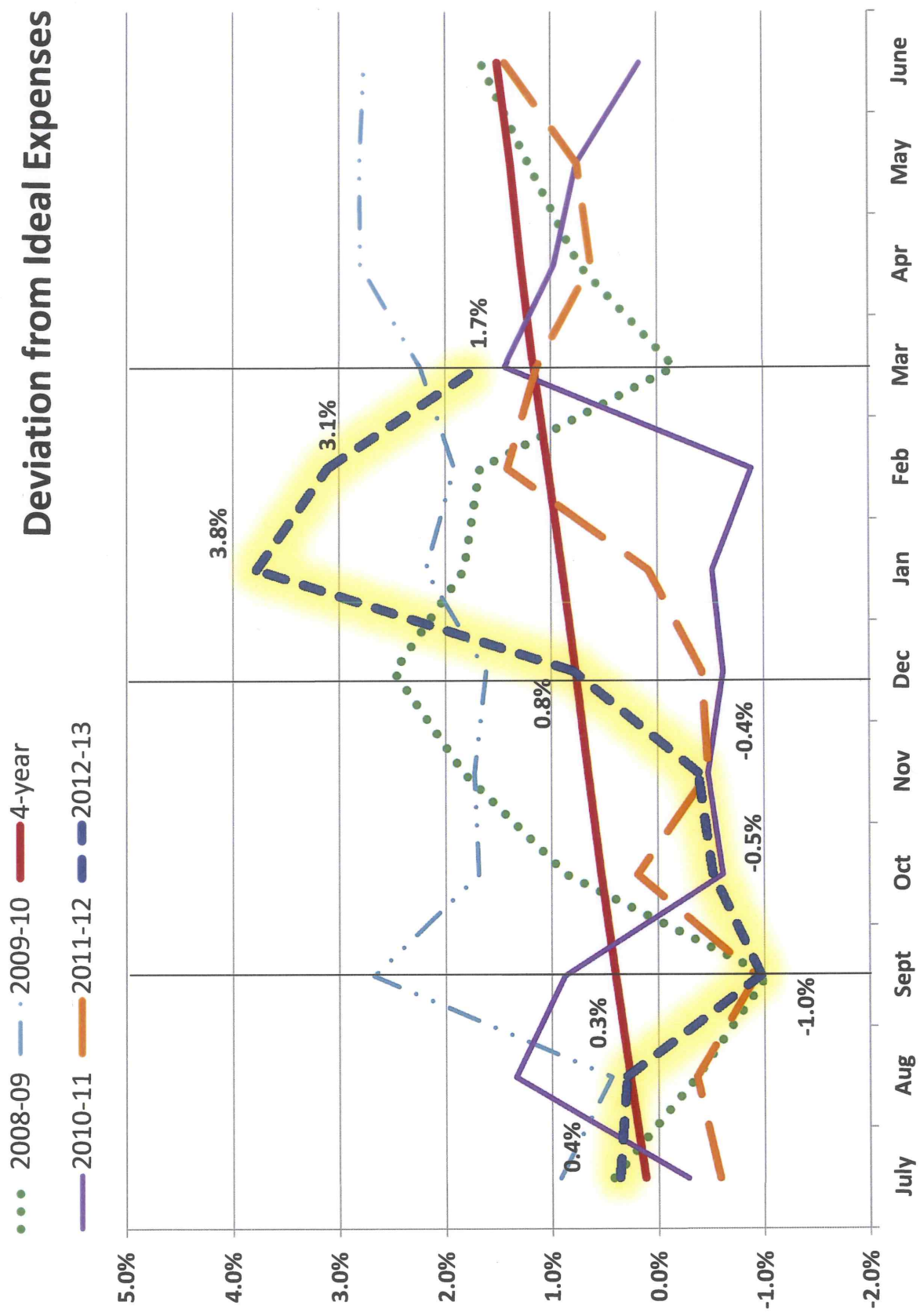
Through March 31, 2013

Year to Date Revenues

Description	2012-13			2011-12
	Budget	Actual	% Collected	%
Selected Revenue Lines	Budget	Actual	2012-13	2011-12
Excise Tax	\$ 1,330,000	\$ 1,050,573	79%	73%
State Revenue Sharing	\$ 575,000	\$ 428,010	74%	80%
Building Permits	\$ 40,000	\$ 69,605	174%	113%
Recreation Revenues	\$ 542,653	\$ 314,561	58%	79%
Bags/Universal Waste	\$ 290,000	\$ 165,106	57%	55%

	<u>Budget</u>	<u>Actual</u>	<u>FY12 %</u>
FY12 YTD Total revenues	3,492,416	2,596,258	74.34%
FY12 YTD After School program (ASP)	-	91,649	
FY12 YTD revenues w/o ASP	<u>3,492,416</u>	<u>2,504,609</u>	<u>71.72%</u>

Deviation from Ideal Expenses



ITEM

13-078

To hold a Public Hearing to consider and act on a Mass Gathering Permit for the 3rd Annual Cumberland Sho-n-Shine to be held on June 9th from 8:00 a.m. to 3:00 p.m. at the Cumberland Fairgrounds

MEMORANDUM

To: William Shane, Town Manager

From: Tamara O'Donnell, Town Clerk

Re: 3rd Annual Cumberland County Sho-n-Shine Car Show, June 09, 2013

I held a meeting at 9:00 a.m., on March 28, 2013, with Mr. Mike Timmons, President of the Cumberland Farmer's Club, Deputy Fire Chief Bernier, and Lt. Calder. I reviewed in detail the requirements of the Mass Gathering Ordinance with Mr. Timmons. The following represents our mutual understanding:

- The show is being hosted and managed by the Cumberland Farmer's Club.
- Certificate of Insurance attached.
- The gates will be open from 8 a.m.-3 p.m.
- Registration will be by gate 5 by the Grandstand and early registration can take place on www.cumberlandshonshine.com.
- Show cars will be placed around the midway.
- There will be approximately 200 show cars.
- This event is the day after the Ultimate Yard Sale, as a result, there will be porta-potties in place and they will stay for this event as well, as per agreement with Binney Media.
- Admission fee will be \$5.00 per person, age 12 and under free.
- Expected attendance is approximately 3,000.
- There will be approximately 2 food vendors.
- Radio Station 107.5 will be at the show from 11 a.m.-2 p.m.
- Blanchard Road parking lot across the street will be closed off.
- Parking will be handled by the Eagles Club and the American Legion, with 10 Parking attendants minimum.
- No parking fee will be charged.
- There will be at least 20 members of the Cumberland Farmer's Club on site during the event.
- Trash collection will be by Troiano Waste Company. Trash barrels will be provided and dumped daily by the Cumberland Farmers Club.
- The Police department will have 2 Police Officers covering the event. One from 7 a.m.-11 a.m. and one from 9 a.m.-1 p.m.
- The Fire Department will have 1 ambulance with 1 EMT and 1 paramedic on site.

- Communication by parties will be by cell phone and radio.
- There will be four portable restrooms available.

The fees for this event are as follows:

\$250.00	-	Mass Gathering Permit Application Fee
\$356.64	-	Police Coverage
<u>\$380.00</u>	-	Fire Department Coverage
\$986.64		

I believe we have covered all areas related to the Mass Gathering Permit application. This is a new event for the Farmer's Club and I wish them well. I hope the weather cooperates, and they have a wonderful turnout. Thank you.

TOWN OF CUMBERLAND

Publication Dates: _____
 Publication Names: _____
 Date Filed: _____
 Fee Received: _____
 Date Ordinance Received: _____
 Issued: _____
 Denied: _____

Mass Gathering Application-Minor Large Outdoor Event
(500-4,999 persons)

This application must be filed with the Town Clerk not less than 60 days before the date of the event.
 Application must be accompanied by a non-refundable fee of \$250.00.

Name of Applicant: Cumberland Farmers Club

Address of Applicant: C/O Gary Prevost 39 Samuel Rd. Portland ME 04103

Name of Event: 3rd Annual Cumberland Sho-n-Shine

Facility where the event will be held: Cumberland Fairgrounds

Is the facility owned by the applicant: X yes; _____ no, (if no, attach a copy of the contract with
 The owner which allows use of property)

Name of promoter (if different from above): N/A

Telephone number: 207-829-5531

Date of Event: June 9th 2013 Time (start and finish times): 8am to 3pm RAIN DATE 6/13/13

Number of tickets available: N/A (Reg Starts @ 7:00am)

Expected attendance: 3000 +/-

Description of event: Multi Class Car Show with Food Service - Possible Vendor Exhibits

Will any food vendors be serving at the event: X yes, _____ no, (if yes, how many, and
 what types) FAT GUYS - 2 FOOD BOOTHS

BURGERS - DOGS - DRINKS

Will any alcohol vendors be serving at the event? _____ yes, X no (if yes, list name and attach
 A copy of the vendors license to sell alcohol, describe what alcohol will be served) _____

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. CAR Show June 2011 RAIN OUT
2. CAR Show June 2012 Good Weather - Lite Crowd
3. _____

Description of facility:

- A. Seating capacity: 2000+ permanent; N/A temporary
- B. Other seating capacity: N/A festival; N/A standing room only (sq. ft.)
- C. Number of toilets available: Various permanent; 13 portable - units held over from YARD SALE
- D. Number of parking spaces available: 3000+ on-site; _____ off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours): _____ yes;
N/A no, if no, which lots are not lighted _____
- F. Source of potable water: Public - Portland Water
- G. Refuse containers available, number and size: As Required - Numerous
On hand - plus Dumpster
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)
Troiano
- I. When will refuse be picked up? Daily

Public Safety:

- J. Describe first aid facilities: Rescue Building on Grounds
- K. Describe emergency facilities: See Above
- L. Describe communication facilities: Land Lines / Cell Phones
- M. Number of certified police officers: per Ordinance
- N. Other security personnel (include company name and qualification): STAFF
- O. Describe fire personnel: per Ordinance

Other:

- P. Name of liability insurance Philadelphia Ins. Co
Amount of coverage 1 mill / 5 mill; amount of property insurance N/A
- Q. Preferred type of performance guarantee (i.e. escrow account, Irrevocable letter of credit)
N/A

Authorized Signature

On _____ (date), I received a copy of the Cumberland Mass Gathering Ordinance.

Authorized Signature

NOTE! The Cumberland Farmer's Club has filed with the IRS to become a 501(c)(3) Charitable Org. (Awaiting Approval)



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 3/20/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cross Insurance-Portland 2331 Congress Street PO Box 567 Portland ME 04112		CONTACT NAME: Dolly Libby PHONE (A/C No. Ext.): (207) 780-1677 E-MAIL ADDRESS: dalibby@crossagency.com FAX (A/C No.): (207) 780-6377	
INSURED Cumberland Farmers' Club Attn: Gerry Prevost 39 Samuel Road Portland ME 04103		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Ins Co INSURER B: Maine Employers Mutual Ins Co INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: CL128370161

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		ZHPK742902	7/1/2012	7/1/2013	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ excluded
						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG					PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY		FRUB351667	7/1/2012	7/1/2013	COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS					PROPERTY DAMAGE (Per accident) \$
A	UMBRELLA LIAB		FRUB351667	7/1/2012	7/1/2013	EACH OCCURRENCE \$ 1,000,000
	EXCESS LIAB					AGGREGATE \$ 1,000,000
	<input checked="" type="checkbox"/> RETENTIONS 10,000					
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		1810006422	5/24/2012	5/24/2013	WC STATUTORY LIMITS OTHER
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		E.L. EACH ACCIDENT \$ 500,000				
If yes, describe under DESCRIPTION OF OPERATIONS below		E.L. DISEASE - EA EMPLOYEE \$ 500,000				
		E.L. DISEASE - POLICY LIMIT \$ 500,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Re: Annual Car Show on 06/09/13 (rain date of 06/16)

Refer to policy for exclusionary endorsements and special provisions.

CERTIFICATE HOLDER

829-2214

Town of Cumberland
 290 Tuttle Road
 Cumberland, ME 04021

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kasia Thornton/HJB

Kasia Thornton

ACORD 25 (2010/05)

INS025 (201005) 01

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THE TROIANO FAMILY OF BUSINESSES



Troiano Waste Services
P O Box 3341
Portland, Maine 04104-3341
Telephone: 207-767-3070
FAX 207-767-6156

Troiano Transfer Station
P O Box 8439
Portland, Maine 04104-8439
Telephone: 207-767-3070
FAX 207-775-2468

T & J Towing
P O Box 1238
Portland, Maine 04104-1238
Telephone: 207-773-2122
FAX 207-767-6156

Associated Septic Services
P O Box 10239
Portland, Maine 04104
Telephone: 207-799-1980
FAX 207-767-6156

March 18, 2013

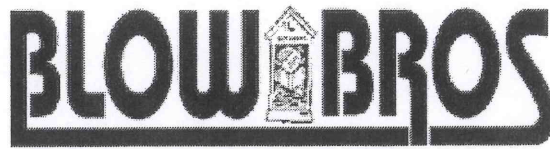
The Cumberland Farmers Club
140 Bruce Hill Road,
Cumberland, ME 04021

Dear Mr. Prevost

We at Troiano Waste and Associated Septic would like to thank you once again for letting us provide you liquid and solid waste solutions for 2013 at the Cumberland fair grounds facility. As discussed we will have adequate cans and trucks as needed to meet all your needs during your regular season and all your events.

Sincerely,

TJ Troiano
Troiano Waste Services, Inc.



" We're # 1 in the # 2 Business"

P.O. BOX 221

OLD ORCHARD BEACH, ME 04064

PROPOSAL

March 18, 2013

TO: Binnie Media
Attn: Stan Bennett / Pat Collins
Phone: 207-712-6965
Email: sbennett@binradio.com (CC: pcollins@binradio.com)

RE: Portable Toilet Rentals for Ultimate Yard Sale at Cumberland County Fairgrounds on 6/8/13

We hereby submit specifications and estimates for:

10 Standard Portable Units (\$ 55.00 per unit)	\$	550.00
3 Barrier Free Portable Units (\$ 85.00 per unit)	\$	255.00
Waterless Hand Sanitizer	\$	No Charge
TOTAL	\$	805.00

*****DELIVERY TO BE 10/12/12, PICKUP TO BE 10/15/12

Price Includes: Delivery, Set Up, Pick-Up, Paper Goods, Chemicals, Deodorization and Disposal.

We propose hereby to furnish material and labor—complete in accordance with the above specifications:

TERMS AND CONDITIONS

1. The customer agrees to pay all invoices related to the service of the portable sanitation facilities, including extra and overtime charges for any service rendered over and above normal servicing schedule. Customer authorizes uses of credit card number on file for all charges incurred in accordance with terms and conditions cited above. Blow Bros. reserves the right to prosecute any customer who intentionally issues a credit card or negotiating a worthless instrument knowing that it will not be honored by the maker or drawee in accordance with State of Maine Law.
2. The customer agrees to pay for any and all damage to or loss of the portable sanitation facilities as an insurer of cause or fault, except for reasonable wear and tear, while the portable sanitation facilities are at the site address.
3. Blow Bros. reserves the right to NOT remove, pump dry and lock the unit until account is paid in full. If lock is destroyed or continued use of unit occurs the customer will be subject to additional charges.
4. The customer agrees not to sell, rent, lease, or otherwise give up possession of the portable sanitation facilities listed herein without prior consent from BLOW BROS.
5. The customer agrees to keep the portable sanitation units clear and accessible for service trucks at all times and to assume any and all tow charges resulting from substandard site conditions.
6. The customer acknowledges that Blow Bros. will not be liable for any damages to pavement, curbing, lawns or any other property resulting from trucks servicing units placed at customer request.
7. The customer agrees to pay a late charge of 1.5% per month on the unpaid balance for all invoices over 30 days. This is an Annual Percentage Rate of 18%. The customer also agrees to pay costs of collection including attorney fees.

Payment to be made as follows:

Due prior to delivery

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

**Must sign and fax back to (207)934-1723. A representative from Blow Bros. will contact you for completion of your detailed order.*

Date of Acceptance: _____

Authorized Signature: _____

Note: We may withdraw this proposal if not accepted within _____ 30 _____ days.

Signature: M. Brown
Margi Brown, Office Manager

ITEM

13-079

To hold a Public Hearing to consider and act on a Mass Gathering
Permit for the Chickadee Classic Dog Show to be held
June 20th – 23rd from 8:00 a.m. to 5:00 p.m. at the Cumberland
Fairgrounds

MEMORANDUM

To: William Shane, Town Manager

From: Tamara O'Donnell, Town Clerk

Re: Chickadee Classic Dog Show (formerly Penobscot Valley Dog Show)

I held a meeting at 9:00 a.m., on Thursday, March 28, 2013, with Cumberland Farmer's Club President Mike Timmons, Lt. Milt Calder, and Deputy Fire Chief Bernier.

I reviewed in detail the requirements of the Mass Gathering Ordinance with Mr. Timmons. The following represents our mutual understanding:

- Certificate of Insurance attached.
- The event will run for four days this year, June 20th, 21st, 22nd and 23rd. The gates will be open from 8 a.m.-5 p.m. The 19th will be a set up day for the event.
- There will be fee of \$3.00 per car at the gate. Vehicles will be entering through the East Gate entrance to the parking area.
- No parking fee will be charged.
- Trash collection will be by Toriano Waste Company. Trash barrels will be provided and dumped daily by the Cumberland Farmers Club.
- Attendance levels are expected to be approximately 500 per day. As a result, Police Chief Charron and Fire Chief Small do not require a presence of Police on site or to have an ambulance dedicated to the event. Both departments will be on call and staff appropriately. The event will be reviewed yearly by the Police Department and the Fire Department.
- Communication by parties will be by cell phone and radio.
- The barnyard restaurant will be open and staffed by the Gray Methodist Church.
- There will be four portable restrooms available.

The Mass Gathering Permit fee of \$250.00 has been received by the Town. There will not be any additional fees unless Police presence or Fire presence is necessary.

I believe we have covered all areas related to the Mass Gathering Permit application. I anticipate that this event will be very successful and well managed. I hope the weather cooperates, and they have a wonderful turnout. Thank you.

TOWN OF CUMBERLAND

Publication Dates: _____
Publication Names: _____
Date Filed: _____
Fee Received: _____
Date Ordinance Received: _____
Issued: _____
Denied: _____

Mass Gathering Application-Minor Large Outdoor Event (500-4,999 persons)

This application **must be filed with the Town Clerk not less than 60 days** before the date of the event.
Application must be accompanied by a non-refundable fee of **\$250.00**.

Name of Applicant: Chickadee Classic Dog Shows

Address of Applicant: 22 Normand D Lane, Eddington, Me 04428

Name of Event: Dog Show

Facility where the event will be held: Cumberland Fair Grounds

Is the facility owned by the applicant: _____ yes; ☒ no, (if no, attach a copy of the contract with
The owner which allows use of property)

Name of promoter (if different from above): _____

Telephone number: 207-843-6362

Date of Event: June 20, 21, 22, 23 Time (start and finish times): 8 AM 5 P.M

Number of tickets available: 500 daily

Expected attendance: 500-1000 Max.

Description of event: 4 Day Dog Show

Will any food vendors be serving at the event: ☒ yes, ~~no~~ no, (if yes, how many, and
what types) _____

Will any alcohol vendors be serving at the event? ~~yes~~ yes, ☒ no (if yes, list name and attach
A copy of the vendors license to sell alcohol, describe what alcohol will be served) _____

Describe the three most recent outdoor performances of the group, performer, or event being proposed. Include location, date(s), number in attendance, promoter or sponsoring person or organization.

1. Cumberland Fair Grounds June 2012
2. Cumberland Fair Grounds June 2011
3. Cumberland Fair Grounds June 2010

Description of facility: - Pulling Arena

- A. Seating capacity: 700⁺ permanent; 20 temporary
- B. Other seating capacity: N/A festival; N/A standing room only (sq. ft.)
- C. Number of toilets available: Men/Women permanent; 1 portable
- D. Number of parking spaces available: 1500 on-site; 1500 off-site
- E. Are all parking lots lighted (applicable only if event runs into evening hours: ✓ yes; _____ no, if no, which lots are not lighted _____)
- F. Source of potable water: Town of Cumberland / PWD
- G. Refuse containers available, number and size: 10 yds - 20 yds
- H. Name of refuse disposal company (attach a copy of the agreement to pick up refuse)
Triano Rubbish
- I. When will refuse be picked up? Daily by Cumberland staff

Public Safety:

- J. Describe first aid facilities: Located on Fairgrounds
- K. Describe emergency facilities: Located on Fairgrounds
- L. Describe communication facilities: Cumberland Fair offices
Numerous cell phones.
- M. Number of certified police officers: Cumberland on call
- N. Other security personnel (include company name and qualification): Fire
police, Rescue on call
- O. Describe fire personnel: Town Systems

Other:

P. Name of liability insurance Hanover, Cross, Maine Insurance
Amount of coverage 2,000,000; amount of property insurance —

Q. Preferred type of performance guarantee (i.e. escrow account, irrevocable letter of credit)
N/A

Michael Tunmon
Authorized Signature
President

On _____ (date), I received a copy of the Cumberland Mass Gathering Ordinance.

Authorized Signature

THE HANOVER INSURANCE COMPANY

THE HANOVER INSURANCE COMPANY, 100 NORTH PARKWAY, WORCESTER, MA 01605
COMMERCIAL LINES POLICY
DECLARATION

RHS4693138 16 02/21/13 02/21/14 THE HANOVER INSURANCE COMPANY 55 2240

PENOBSCOT VALLEY KENNEL CLUB
10 UNIVERSITY PLACE

ORONO ME 04473

SPORTSMEN'S INS AGENCY PLAN, INC.
PO BOX 799
170 E BROADWAY STREET
CAPE VINCENT, NY 13618-0799

LIMITS OF INSURANCE:

GENERAL AGGREGATE LIMIT:	\$2000000.00
PRODUCTS - COMPLETED OPERATIONS AGGREGATE LIMIT:	INCLUDED
EACH OCCURRENCE LIMIT:	\$1000000.00
PERSONAL AND ADVERTISING INJURY LIMIT:	EXCLUDED
FIRE DAMAGE LIMIT, ANY ONE FIRE:	\$100,000.00
MEDICAL EXPENSE LIMIT, ANY ONE PERSON:	\$ 5,000.00
MISCELLANEOUS CLUB OWNED EQUIPMENT INLAND MARINE	\$ 5,000.00

\$250.00 DEDUCTIBLE

TATTOO COVERAGE (INCLUDED)

TOTAL ADVANCE COMMERCIAL GENERAL LIABILITY PREMIUM: \$775.00

FORMS APPLICABLE TO COMMERCIAL GENERAL LIABILITY:

FORMS AS PER MASTER POLICY RHS 4492061

ENDORSEMENTS APPLICABLE TO THIS POLICY:
TRAINING CLASSES

FORM NO. 401-0023A 4/90

ISSUED 02/08/13

ITEM

13-080

To consider and act on sending the Mass Gathering Ordinance to the Ordinance Committee to review insurance requirement and police coverage

TOWN OF CUMBERLAND
MASS GATHERING ORDINANCE

THE TOWN OF CUMBERLAND HEREBY ORDAINS the following to be the Mass Gathering Ordinance –

I. STATEMENT OF PURPOSE

The Town of Cumberland is concerned about the adverse effect to the general health and safety of the community that may result from large crowds which attend outdoor events, including exhibitions, festivals, music concerts and fairs. Large gatherings may lead to sanitation problems, resulting from inadequate waste disposal, insufficient drinking water and ill-equipped first aid facilities; such gatherings may also threaten the safety of the community through the obstruction of roads, violations of liquor and drug laws, and destruction of property. Further, large gatherings that occur within a short period of time create traffic congestion, crowd control, health, sanitation and safety problems which are greater than those which accompany gatherings which occur over a longer duration. Therefore, the following ordinance is hereby ordained for the purposes of protecting the general welfare, preventing disease, promoting health and providing for public safety.

II. DEFINITIONS

A. Large Outdoor Event - means any gathering held outdoors with the intent to attract five hundred (500) one thousand (1,000) or more persons for a festival, exhibition, amusement show, fair, theatrical performance, musical performance or other similar activity. Large Outdoor Events are regulated depending on their anticipated attendance, and so there are two categories of Large Outdoor Events:

1. Major Large Outdoor Event - means a Large Outdoor Event which is held with the intent to attract a continued attendance of five thousand (5,000) or more persons for any length of time.
2. Minor Large Outdoor Event - means a Large Outdoor Event which is held with the intent to attract a continued attendance of fewer than five thousand (5,000) persons for any length of time.

B. Town - means the Town of Cumberland.

C. Town Council - means the Town Council of the Town of Cumberland.

D. Person - means any natural person, sole proprietor-ship, partnership, corporation or other entity.

E. Operator - means the person responsible for the Large Outdoor Event.

- F. Insurance - Any such groups or individuals applying for any Mass Gathering permit for any organized purpose are required to provide evidence of insurance on an occurrence format for Bodily Injury and Property Damage liability of not less than \$1,000,000 per occurrence. For Mass Gatherings on Town owned property, the Town of Cumberland shall be named as additional insured in all such policies. The Town Council shall review, approve and may modify any or all of the insurance requirements.
- G. Assembly Area - means that portion of the premises on which the Large Outdoor Event is held within which persons in attendance are expected to sit or stand.

III. REQUIREMENT OF A LICENSE FOR LARGE OUTDOOR EVENTS

- A. No person may sponsor, promote, operate or hold any Large Outdoor Event unless a license therefore is first obtained from the Town Council of Cumberland.
- B. The licensing procedure will be administered in the following manner:
 - 1. The person(s) seeking a license must file an application form with the Town Clerk of the Town of Cumberland no less than 60 days before the proposed commencement of the Large Outdoor Event.
 - 2. The fee for the license shall be established by order of the Town Council and must accompany the application. Money received under this ordinance will help defray costs of its administration. The Town Council may at its discretion reduce or waive the fee for charitable and nonprofit organizations.
 - 3. The application, filed with the Town Clerk, must include a contract with the property owner allowing use of the facility or property, unless the property or facility is owned by the applicant.
 - 4. Within 5 days of the receipt of an application, the Town Clerk shall notify the Town Manager, Police and Fire-EMS Chiefs of the application.
 - 5. Before a license may be issued hereunder, the Town Council shall hold a public hearing, in order to review the application and determine the conditions required to safeguard the public health, safety and welfare.

The license applicants have the right to attend and to represent their interests at such hearing. When considering the issuance of a license for a Large Outdoor Event, the Town Council may seek advice from the Police Chief, Fire-EMS Chief, Code Enforcement Officer, Health Officer and such other Town officials as it deems necessary. After assessing the possible effects that the proposed event may have on the public's health,

safety and welfare, the Town Council may deny the license or grant the license, or grant the license and impose such reasonable conditions on the issuance of a license as would safeguard the public interest; including, requiring the applicant to:

- a. post a performance guaranty in a form acceptable to the Town Attorney in an amount estimated by the Town Council to be equal to the Public Costs described in paragraph II F of this Ordinance.
- b. agree to hiring of certified police officers, and fire-ems personnel at the expense of the licensee. The Police Chief, and Fire – EMS Chief will be notified no less than 45 days before the proposed event that the personnel will be needed;
- c. demonstrate, by means of a written, descriptive plan addressing the standards of this Ordinance, that adequate facilities will be provided at the site of the Large Outdoor Event, in order to protect the health of the people who attend, including:
 - i. adequate waste disposal facilities;
 - ii. adequate fire-ems and police personnel;
 - iii. adequate water supplies;
 - iv. adequate first aid, ~~ems rescue~~ and fire facilities, and police equipment; and
 - v. adequate communication facilities;
- d. give notice to the appropriate Town, County and State officials, as named by the Town Council;
- e. demonstrate, by means of a written descriptive plan, that adequate parking spaces will be available;
- f. provide, for major Large Outdoor Events, a detailed plan showing how crowd security and police protection of private property will be accomplished;
- g. provide, for Major Large Outdoor Events, a detailed plan for controlling traffic, which shall contain:
 - i. a description of routes which persons attending are likely to take;
 - ii. methods to be used to publicize alternative routes;

- iii. the number of persons who will be present to direct traffic at the site both before and after the event and their locations, and;
 - iv. a description of what means will be available to remove disabled vehicles from locations under the control of the Operator where such vehicles would prevent the free flow of traffic.
- h. provide a contract with a waste disposal company to remove waste from the site.

IV. LICENSE STANDARDS

In reviewing Large Outdoor Event license applications submitted pursuant to Section III A, the Town Council shall determine whether to issue a license based upon whether the application meets all of the following standards:

- A. Access - That convenient and safe access for the ingress and egress of pedestrian and vehicular traffic exists, and that all public roadways in the proximity of the Large Outdoor Event shall be adequately staffed with uniformed police officers to insure safety to all the public.
- B. Grounds
 - 1. That each Large Outdoor Event Assembly Area shall be well drained and so arranged to provide sufficient space for persons assembled, vehicles, sanitary facilities, and appurtenant equipment.
 - 2. That trees, underbrush, large rocks and other natural features shall be left intact and undisturbed whenever possible, and the natural vegetative cover shall be retained, protected, and maintained so as to facilitate drainage, prevent erosion, and preserve the scenic attributes.
 - 3. That the grounds shall be maintained free from accumulation of refuse, and from health and safety hazards constituting a nuisance as defined.
 - 4. That illumination shall be provided at night beginning one half hour before sunset to protect the safety of the persons at the Large Outdoor Event. The Assembly Area shall be adequately lighted, but lighting shall not unreasonably reflect beyond the Assembly Area boundaries unless adjacent properties are uninhabited.
 - 5. That parking shall be provided for persons arriving by vehicular means; that service road and parking spaces shall be located so as to permit convenient and

safe movement of vehicular and pedestrian traffic and free passage of emergency vehicles; that the width of the service road should not be less than the following: 1 traffic lane -- 12'; 2 traffic lanes -- 24'; parallel parking lanes -- 7', that adequate parking space shall be provided which means that there shall be at least one parking space to every three persons and the density shall not exceed one hundred passenger cars or 30 buses per usable acre.

6. That at least ten (10) square feet per person shall be provided on the site for a Large Outdoor Event with assigned seating; that at least fifteen (15) square feet shall be provided for a Large Outdoor Event with festival seating; and that no overnight assemblage shall be permitted.

C. Water Supply

1. That an adequate, safe supply of potable water, meeting the requirements of the State Department of Human Services, Division of Health Engineering, shall be provided and that common cups shall not be used.

2. That transported water shall be obtained from an approved source, stored and dispensed in an approved manner. Approval as used in this paragraph means in compliance with standards adopted by the State Department of Human Services, Division of Health Engineering.

D. Sanitation

1. That where water is distributed under pressure and flush toilets are used, the water system shall deliver water at a normal operating pressure (20 lbs per square inch minimum to all fixtures at the rate of at least 30 gallons per person per day).

2. That when water is not available under pressure, and non water carriage toilets are used, at least 3 gallons of water per person per day shall be provided for drinking and lavatory purposes.

3. That where water under pressure is not available, equivalent facilities shall be provided and installed in accordance with the requirements of the Department of Human Services, Bureau of Health, Mass Gathering Rules and Informational Guidelines.

4. That sanitary facilities shall be separate for males and females, and shall be provided at the rate of one for each 200 persons. Any other proposal for providing sanitary facilities must be in accordance with the requirements of the Department of Human Services, Bureau of Health, Mass Gathering Rules and Informational Guidelines.

5. That the required sanitary facilities shall be conveniently accessible and well defined.
6. That each toilet shall have a continuous supply of toilet paper.
7. That service buildings or rooms housing required plumbing fixtures shall be constructed of easily cleanable, nonabsorbent materials; the buildings, service rooms, and required plumbing fixtures located therein shall be maintained in good repair and in a clean and sanitary condition.
8. That separate service buildings or rooms containing sanitary facilities, clearly marked, shall be provided for each sex, and each toilet room shall be screened so that the interior is not visible from the outside.
9. That wastewater shall be discharged in a manner consistent with the requirements of the State Department of Human Services, Division of Health Engineering.
10. That disposal and/or treatment of any excretion or liquid waste shall be in a manner consistent with the requirements of the State Department of Human Services, Division of Health Engineering.

E. Refuse Disposal

1. That refuse shall be collected, stored, and transported in such a manner as to protect from odor, infestation of insects and/or rodents any and other nuisance condition, or conditions which are inconsistent with the health, safety, and welfare of the patrons of the Large Outdoor Event or of the public.
2. That refuse containers shall be readily accessible and that one (1) fifty gallon refuse container or its equivalent shall be provided for each one hundred persons anticipated or that one (1) sixteen (16) cubic yard trash container shall be provided for every five thousand (5,000) persons anticipated. All trash barrels shall be lined with plastic bags.
3. That the area where motor vehicles are parked shall have one (1) fifty, (50) gallon refuse container or its equivalent for every two hundred, (200) such motor vehicles.
4. That all refuse shall be collected from the Assembly Area at least twice each twelve (12) hour period of the Large Outdoor Event, with a minimum of two (2) such collections per Large Outdoor Event exceeding six (6) hours, or more if it is necessary, and disposed of at a waste disposal site approved by the Town.
5. That the grounds and immediate surrounding property shall be cleared of refuse within twenty-four (24) hours following the Large Outdoor Event.

F. Vermin Control - That insects, rodents and other vermin shall be controlled by proper sanitation practices, extermination or other safe, and effective control methods, where necessary animal parasites and other disease-transmitting nuisances shall be controlled.

G. Safety

1. That where an electrical system is installed, it shall be installed and maintained in accordance with the provisions of the applicable State standards and regulations and the Town's Electrical Codes.

2. That the grounds, building, and related facilities shall be maintained and used in a manner as to prevent fire and in accordance with the applicable local fire prevention regulations.

3. That internal and external traffic and security control shall meet requirements of the applicable State and local law enforcement agencies.

4. That the Town of Cumberland Fire Department has been informed of the Large Outdoor Event and that adequate fire protection equipment is available.

5. That for Large Outdoor Events, at least one law enforcement officer per 1,000 persons expected to attend the Large Outdoor Event shall be on site to assist in crowd and traffic control, and for Major Large Outdoor Events, there shall be a minimum ratio of 5 officers for every 2,000 additional persons beyond 5,000 persons in attendance.

H. Medical

1. That emergency medical services shall be provided. All personnel must be Cumberland Fire-EMS personnel and/or approved by the Chief of the Cumberland Fire -EMS Department and they shall be licensed by the State of Maine, as either Physician Assistant, R.N., or Emergency Medical Technician.

2. That a First Aid building or tent with adequate medical supplies shall be available.

3. That an adequate number of vehicles duly licensed by the State of Maine as ambulances shall be available on the site during the complete time of the Large Outdoor Event.

4. That telephone and radio communications shall be provided and kept available for emergency purposes.

5. That the Chief of the Cumberland Fire – EMS Department shall

determine the number of E.M.T. personnel and ambulances needed.

I. Noise

1. No Large Outdoor Event shall continue beyond 11:00 p.m.

VI. WAIVERS

The Town of Cumberland is exempt from the Mass Gathering Permit application process. The Town Council may, in its discretion, waive any of the requirements of this ordinance, if it finds the requirement of information or materials with the application is unnecessary or irrelevant to the review of a particular mass gathering permit application.

V. ENFORCEMENT, PENALTY, ASSIGNABILITY

The Town Of Cumberland shall enforce this Ordinance through its Code Enforcement Officer. Anyone violating any provision of this Ordinance shall be subject to a fine in an amount to be set per order of Town Council for each violation. Each day such violation continues shall constitute a separate offense. Licenses issued hereunder shall not be transferable or assignable.

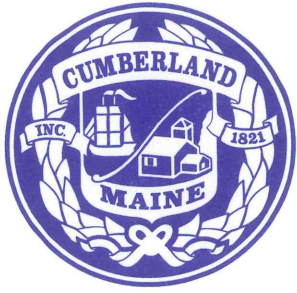
AMENDED: 12/28/81
04/22/96
09/2009
10/2010
07/2011

ITEM

13-081

To consider and act on cancelling the May 27th Town Council meeting and rescheduling the June meetings from June 10th and 24th to June 3rd and 17th

NEW BUSINESS



TOWN OF CUMBERLAND, MAINE

290 Tuttle Road

Cumberland Center, Maine 04021-9321

Telephone (207) 829-5559 • Fax (207) 829-2214

Thomas Greenlaw

1 Longwood's Road

Cumberland, Maine 04021

Letter of Warning for Violation: at 1 Longwood's Road Cumberland - Old Junk Yard site.

Dear Tom,

Please be advised that the Town of Cumberland has found you to be in violation of the lawsuit Docket # POR-CV-10-533.

On or about Tuesday 4-16-13 an inspection was done from Harris Road and Longwood's Road during this inspection photos documented a trailer with white goods and three un-registered or un- inspected automobiles.

These are violations of the Court Order (see attached) and will be prosecuted if they occur again.

William Shane Town Manager of Cumberland and myself met with you onsite on Thursday the 18th of April and we discussed the violations and you agreed to not violate in the future.

Fines for violations of the Court Order could be as much as \$2,500.00 for each day that a violation exists.

Respectfully Submitted,

William C. Longley Jr.

Codes Enforcement Officer

Town of Cumberland

207-829-2207

JUN 18 2010

STATE OF MAINE
CUMBERLAND, ss.

NINTH DISTRICT COURT
PORTLAND
DOCKET NO. POR-CV-10-533

TOWN OF CUMBERLAND,

Plaintiff

v.

ORDER

THOMAS S. GREENLAW,

Defendant

The court held a contested hearing on the Town's Rule 80(k) citation and complaint on June 10, 2010. The Town was represented by attorney Natalie Burns, Esq. and its code enforcement officer (CEO), William Longley, Jr. Mr. Greenlaw appeared, representing himself. Both the above gentlemen testified, as did Defendant's brother, Wayne Greenlaw, and his sister, Gloria Sawyer. The evidence also includes 11 Plaintiff's exhibits and 1 Defendant's exhibit. The court is taking judicial notice of any prior orders or pleadings. This includes the Supreme Judicial Court's decision of August 25, 2009, denying Defendant's appeal from the Plaintiff's decision to deny his renewal permit for a junkyard and automobile graveyard.

The complaint alleges Defendant's violation beginning February 23, 2010 of maintaining vehicles, vehicle parts, and materials associated with the operation of a junkyard more than 180 days after the above appeal was denied. This is alleged to violate 30A MRS §3758-A(6). The Town sought penalties under 30A MRS §4452 of \$100 to \$2,500 per day, plus injunctive relief, attorney's fees and costs, and removal of the violation.

Based on the photographic evidence of the scene and the believable testimony of the Town's CEO in particular, the court is convinced by a preponderance of the evidence that the Defendant has failed to remove the "junk" and otherwise prohibited items from his property at 1 Longwoods Road in Cumberland, Maine. Defendant has, by his admission, removed some of the items, many of which have been present for years. He has numerous pieces of metal, tires, and other nonresidential items remaining on his property. The statute requires that scrapped or junked vehicles and materials associated with tax prior junkyard or graveyard be gone by 180 days from the appeal denial, or a deadline of February 22, 2010. This requirement reminder was contained in a letter of August 26, 2009 from the CEO to Defendant.

While the court understands some of the Defendant's reasons for not completing the task, they do not serve as legal excuses or justification for noncompliance. Mr.

Greenlaw did not take all the necessary steps to prioritize compliance with the statutory requirements of 30A MRS §3758-A. He received a further "notice of violation order for corrective action," dated March 2, 2010, telling him that he had 10 more days to remove "junk materials and unregistered vehicles and parts" and further was given the CEO's telephone number if he had questions. The Defendant did not talk to the CEO and did not complete the task. Defendant says he is and has been ready to cooperate with the Town, but his inaction speaks louder than his testimony. His license renewal was denied by the Town in late 2007, so this is hardly a case in which there was insufficient time for Defendant to understand the issues and take action.

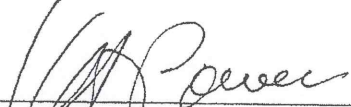
It is ORDERED under 30A MRS §3758(6) that Defendant, Thomas S. Greenlaw, is ordered to remove all scrapped or junked vehicles and materials associated with the prior operation of an auto graveyard or junkyard from the property he owns at 1 Longwoods Drive, Cumberland, Maine no later than July 2, 2010. If this is not completed, the Town under 30A MRS §3758-A(4) may enter the property and abate the site to obtain compliance, including recovery of its direct and actual expenses in so doing.

It is further ORDERED under 30A MRS §4452(3) that Defendant, Thomas S. Greenlaw, is assessed a civil penalty, payable to the Town of Cumberland, of \$10,800 for his noncompliance. This is calculated as 108 days since the end of the 180 days compliance period, which was February 22, 2010, until the hearing date. The statute requires a minimum \$100/day penalty if one is imposed, and each day is a separate violation per §3758-A(3).

In addition, the Town submitted on June 11, 2010 an attorney's fee affidavit from attorney Natalie Burns, showing that her reasonable attorney's fee, and costs, for handling Plaintiff's complaint here is \$1,715, plus \$150 costs = \$1,865. §4452 allows the Town to recover an attorney's fee, which is necessary here in part due to Defendant's slowness in taking action and making formal court proceedings necessary. The Town is awarded \$1,865 as a reasonable attorney's fee and costs, to be paid by Defendant to the Town.

The clerk shall docket this order by reference under Rule 79(a).

DATED: June 17, 2010



Hon. Keith A. Powers, Judge
Maine District Court

STATE OF MAINE
Cumberland, ss, Clerk's Office

JUN 17 2010

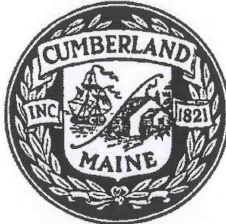
RECEIVED











Cumberland Town Council Meeting Monday, April 22, 2013 7:00 p.m. Call to Order

The Cumberland Town Council will hold its regular meeting on Monday, April 22, 2013 at 7:00 p.m. in the Town Council Chambers. An opportunity for public comment will be provided. The following items will receive a public hearing:

- To hear a report from Director of Library Services, Thomas Bennett re: Prince Memorial Library.
- To hear a report from the Finance Committee Chair re: third quarter financials.
- To hold a Public Hearing to consider and act on a Mass Gathering Permit for the 3rd Annual Cumberland Sho-n-Shine to be held on June 9th from 8:00 a.m. to 3:00 p.m. at the Cumberland Fairgrounds.
- To hold a Public Hearing to consider and act on a Mass Gathering Permit for the Chickadee Classic Dog Show to be held June 20th – 23rd from 8:00 a.m. to 5:00 p.m., at the Cumberland Fairgrounds.
- To consider and act on sending the Mass Gathering Ordinance to the Ordinance Committee to review insurance requirement and police coverage.
- To consider and act on cancelling the May 27th Town Council meeting and rescheduling the June meetings from June 10th and 24th to June 3rd and 17th.

Please refer to the town's website: www.cumberlandmaine.com for a complete agenda.